

**RB(2021)01620**

**MANAGEMENT BOARD DECISION
AMENDING BUDGET No. 01-2021**

Whereas according to Art. 6(2) of the Financial Regulation of Cedefop ⁽¹⁾, the annual budget of the Agency shall contain non-differentiated, and, where justified by operational needs, differentiated appropriations, which consist of commitment and payment appropriations;

Whereas the EU contribution to Cedefop's annual budget 2021 is 18,000,000 €, which is the amount introduced in the adopted budget 2021 ⁽²⁾;

Whereas the Agency receives Norway and Iceland contributions to its budget;

Whereas the amounts introduced for Norway and Iceland contributions in the adopted budget 2021 were 451,800 € and 27,000 € respectively;

Whereas the Agency modified the method of calculation of the respective contributions, at the time of the introduction of the request to Norway and Iceland, in line with the observation of the European Court of Auditors in their Annual Report on EU Agencies for the financial year 2020 ⁽³⁾;

Whereas the modified calculation leads to an increase in the contributions of Norway, by 12,200 € (revenue line 3100), and Iceland, by 900 € (revenue line 3000);

It is hereby decided to adopt the amending budget 2021 (01/2021) annexed to this decision and which incorporates:

- a) the increase in revenues from Norway and Iceland, due to the adoption of a new method of calculation, in line with a recommendation by the European Court of Auditors, by a total amount of 13,100 €; and
- b) the increase in expenditure (Commitment and Payment Appropriations) by the same amount, i.e. 13,100 €, in Budget Line 2100, which will fund investments in data storage capacity of the Agency.

Done on 20 December 2021

For the Management Board

Nadine Nerguisian
Chairperson of the Management Board

⁽¹⁾ Management Board Decision RB(2019)01034 of 16 July 2019.

⁽²⁾ https://www.cedefop.europa.eu/files/cedefop_budget_2021_en.pdf

⁽³⁾ https://www.eca.europa.eu/Lists/ECADocuments/AGENCIES_2020/AGENCIES_2020_EN.pdf

**Cedefop Budget 2021
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Budget breakdown		Description	Revenue			Remarks
No	Initial Revenue Appropriations 2021		Amending Budget 01/2021	New Revenue Appropriations 2021		
Title	1	EUROPEAN UNION CONTRIBUTION	18,000,000.00	0.00	18,000,000.00	
Chapter	10	EUROPEAN UNION CONTRIBUTION	18,000,000.00	0.00	18,000,000.00	
Article	100	EUROPEAN UNION CONTRIBUTION	18,000,000.00	0.00	18,000,000.00	
Line	1000	European Union contribution	18,000,000.00		18,000,000.00	Regulation (EU) 2019/128 of the European Parliament and of the Council of 16 January 2019, establishing a European Centre for the Development of Vocational Training (Cedefop) and repealing Council Regulation (EC) no 337/75. In accordance with the provisions of Article 12(3) of that Regulation, a contribution for Cedefop is entered in the general budget of the Union. The revenue entered corresponds to the contribution provided for in Budget Line 04 03 13 of the statement of expenditure in Section III (Commission) of the EU budget.
Title	2	MISCELLANEOUS REVENUE	10,000.00	0.00	10,000.00	
Chapter	22	REVENUE FROM AND ALLOWANCES FOR SERVICES RENDERED AGAINST PAYMENT	10,000.00	0.00	10,000.00	<i>These reimbursements constitute internal assigned revenue as per Art. 23(3) (a) and (g) of Cedefop's Financial Rules. It may be carried over for one year only in accordance with point (b) of the first subparagraph of Art. 15 thereof.</i>
Article	gement Board by w	Revenue from and allowances for services rendered against payment	10,000.00	0.00	10,000.00	
Line		Revenue from and allowances for services rendered against payment	10,000.00		10,000.00	Charges for publications and services provided by Cedefop, pursuant to Art 12(3)(c) of the Agency Regulation 2019/0128. This amount mostly concerns the revenue from the sales of Cedefop publications or from fees for accessing databases
Chapter	23	REIMBURSEMENT OF VARIOUS EXPENSES (ASSIGNED REVENUE)	0.00	0.00	0.00	
Article	230	Reimbursement of various expenses	0.00	0.00	0.00	
Line	2300	Reimbursement of various expenses	0.00	0.00	0.00	Assigned revenue received in the form of reimbursement of expenses.
Title	3	PAYMENTS FROM THIRD PARTIES (ASSIGNED REVENUE)	478,800.00	13,100.00	491,900.00	<i>These payments constitute external assigned revenue as per Art. 23 (2) (a) and (f) of Cedefop's Financial Rules. It may be carried-over automatically in accordance with point (a) of the first subparagraph of Art.15 thereof.</i>
Chapter	30	PAYMENTS FROM ICELAND	27,000.00	900.00	27,900.00	
Article	300	Payments from Iceland	27,000.00	900.00	27,900.00	
Line	3000	Payments from Iceland	27,000.00	900.00	27,900.00	Budget contribution of Iceland to the annual Work Programme of Cedefop in accordance with the bilateral agreement of 29-05-1996.
Chapter	31	PAYMENTS FROM NORWAY	451,800.00	12,200.00	464,000.00	
Article	310	Payments from Norway	451,800.00	12,200.00	464,000.00	
Line	3100	Payments from Norway	451,800.00	12,200.00	464,000.00	Budget contribution of Norway to the annual Work Programme of Cedefop in accordance with the bilateral agreement of 29-05-1996
Chapter	32	OTHER PAYMENTS FROM THE COMMISSION	0.00	0.00	0.00	
Article	320	Contribution Agreements	0.00	0.00	0.00	
Line	3200	Contribution Agreements	0.00	0.00	0.00	Contribution agreements with Commission services
Total income appropriations			18,488,800.00	13,100.00	18,501,900.00	

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Budget breakdown	No	Description	Expenditure					Remarks	
			Initial CA 2021	AB 01-2021	New CA 2021	Initial 2021 PA	AB 01-2021		New PA 2021
Title	1	STAFF	11,117,600	0	11,117,600	11,117,600	0	11,117,600	
<i>Chapter</i>	<i>11</i>	<i>SALARIES & ALLOWANCES</i>	<i>10,185,858</i>	<i>0</i>	<i>10,185,858</i>	<i>10,185,858</i>	<i>0</i>	<i>10,185,858</i>	
<i>Article</i>	<i>110</i>	<i>Staff holding a post provided for in the establishment plan</i>	<i>8,669,343</i>	<i>0</i>	<i>8,669,343</i>	<i>8,669,343</i>	<i>0</i>	<i>8,669,343</i>	
Line	1100	Staff holding a post provided for in the establishment plan (Including: Basic salaries, Family allowances, Expatriation and foreign residence allowances, Secretarial allowances)	8,669,343		8,669,343	8,669,343		8,669,343	<p>Staff Regulations of officials of the European Union and Conditions of employment of other servants of the European Union (CEOS). This appropriation is intended to cover:</p> <ul style="list-style-type: none"> - Basic salaries of the staff in the establishment plan, calculated on the basis of the applicable provisions and having regard to possible adjustments (Articles 62 & 66, Article 20 CEOS) - Overtime (Article 56 and Annex VI, Article 16 CEOS) - Family allowances (Articles 62, 67 and 68, Article 20 CEOS) including <ul style="list-style-type: none"> ° head of household allowance ° allowance for dependent child or other dependent person (Annex VII, Article 2.4 and Article 21 CEOS) ° education allowance - Expatriation and foreign residence allowances (Articles 62 and 69, Article 20 CEOS as well as Article 4 of Annex VII and Article 21 CEOS) - Secretarial allowance (Article 18 of Annex XIII) - Employer's contributions <ul style="list-style-type: none"> ° sickness insurance (Article 72, Article 28 CEOS) ° insurance against the risk of accident and of occupational disease (Article 73, Article 28 CEOS) ° unemployment insurance, [Regulation (EU, Euratom) no 1023/2013 of the European Parliament and of the Council of 22 October 2013 amending the Staff Regulations of officials and the Conditions of employment of other servants of the European Union (OJ L287, 29.10.2013 p. 15)] The contributions referred to in the 3 bullet points above are payable to the Commission <ul style="list-style-type: none"> ° constitution or maintenance of pension rights (Article 42 CEOS) - Payment of salary weightings.
<i>Article</i>	<i>111</i>	<i>External personnel</i>	<i>1,343,515</i>	<i>0</i>	<i>1,343,515</i>	<i>1,343,515</i>	<i>0</i>	<i>1,343,515</i>	
Line	1111	Seconded national experts	123,625		123,625	123,625		123,625	The rules adopted by the Commission guide Cedefop rules by analogy. This appropriation is intended to cover the costs of national officials and other experts on secondment to the Centre.
Line	1112	Contract Agents	1,115,779		1,115,779	1,115,779		1,115,779	Conditions of employment of other servants of the European Union (Title IV, in particular Article 79). This appropriation is intended to cover all salary costs, employer's contributions to social security schemes and the contribution to social welfare for contract Agents and the impact of weightings applicable to the remunerations of such staff.
Line	1113	Trainees	104,111		104,111	104,111		104,111	This appropriation is intended to cover expenditure incurred in practical administrative training for young students. This expenditure includes trainees' social security allowances and contributions, travel expenses for travel during the training programme and travel expenses at the beginning and end of the course or stay.
<i>Article</i>	<i>114</i>	<i>Miscellaneous allowances and grants</i>	<i>173,000</i>	<i>0</i>	<i>173,000</i>	<i>173,000</i>	<i>0</i>	<i>173,000</i>	
Line	1140	Miscellaneous allowances and grants	173,000		173,000	173,000		173,000	Staff Regulations of officials of the European Union (Articles 70, 74 and 75 as well as Article 8 of Annex VII and Articles 14, 26, 29 and 34 CEOS). This appropriation is intended to cover: <ul style="list-style-type: none"> - childbirth allowance, - allowance in the event of death, - travel expenses for annual leave, - dismissal compensation.
<i>Chapter</i>	<i>12</i>	<i>EXPENDITURE RELATING TO STAFF RECRUITMENT</i>	<i>210,000</i>	<i>0</i>	<i>210,000</i>	<i>210,000</i>	<i>0</i>	<i>210,000</i>	
<i>Article</i>	<i>120</i>	<i>Allowances and expenses on entering and leaving the service and on transfer</i>	<i>210,000</i>	<i>0</i>	<i>210,000</i>	<i>210,000</i>	<i>0</i>	<i>210,000</i>	

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Line	1200	Allowances and expenses on entering and leaving the service and on transfer	210,000		210,000	210,000		210,000	Staff Regulations of officials of the European Union and Conditions of employment of other servants of the European Union (CEOS). This appropriation is intended to cover expenses relating to: - expenditure on recruitment (Articles 27 to 34 and Annex III, Articles 11 to 13 CEOS) - travel expenses on taking up appointment and leaving the service, including those of family members (Articles 20 and 71 and Article 7 of Annex VII, Articles 11 and 22 CEOS) - installation, resettlement and transfer allowances (Articles 20 and 71 as well as Articles 5 and 6 of Annex VII, Article 22 CEOS) - removal expenses (Articles 20 and 71 as well as Article 9 of Annex VII, Articles 11 and 22 CEOS) - temporary daily subsistence allowances (Articles 20 and 71 as well as Article 10 of Annex VII, Articles 11 and 22 CEOS).
Chapter	13	MISSIONS AND DUTY TRAVEL	50,000	0	50,000	50,000	0	50,000	
Article	130	Mission expenses, duty travel expenses and other ancillary expenses	50,000	0	50,000	50,000	0	50,000	
Line	1300	Mission expenses, duty travel expenses and other ancillary expenses	50,000		50,000	50,000		50,000	This appropriation is intended to cover mission expenses of staff, seconded national experts and trainees assigned to the Director's office and the Department for Resources and Support.
Chapter	14	SOCIOMEDICAL INFRASTRUCTURE	217,000	0	217,000	217,000	0	217,000	
Article	143	Medical service	69,000	0	69,000	69,000	0	69,000	
Line	1430	Medical service	69,000		69,000	69,000		69,000	Staff Regulations of officials of the European Union, and in particular Article 59 thereof and Article 8 of Annex II, as well as Conditions of employment of other servants of the European Union, and in particular Articles 16 and 28 thereof. Apart from doctor's fees, this appropriation is intended to cover the cost of check-ups (special examination, analyses, etc.), consumables (dressings, medicines, etc.), special equipment and fittings and administrative costs of the Invalidation Committee.
Article	149	Other expenditure	148,000	0	148,000	148,000	0	148,000	
Line	1490	Other expenditure	148,000		148,000	148,000		148,000	This appropriation is intended to cover other expenditure such as pre-school fees, fees for schooling and International Baccalaureate, etc. Expenses related to the operation of the restaurant and canteen are funded by the BL 2350 from 2020 onwards.
Chapter	15	TRAINING	120,000	0	120,000	120,000	0	120,000	
Article	150	Language courses, retraining and further vocational training	120,000	0	120,000	120,000	0	120,000	
Line	1500	Language courses, retraining and further vocational training	120,000		120,000	120,000		120,000	Staff Regulations of officials of the European Union, and in particular Article 24a thereof, as well as Conditions of employment of other servants of the European Union, and in particular Article 11 thereof. This appropriation is intended to cover the cost of introduction courses for new recruits, staff development courses, retraining, courses on the use of modern techniques, seminars, information sessions on EU matters, etc. It also covers the cost of hiring organising consultants.
Chapter	16	EXTERNAL SERVICES	322,742	0	322,742	322,742	0	322,742	
Article	160	Supplementary services by external staff or companies	322,742	0	322,742	322,742	0	322,742	
Line	1600	Supplementary services by external staff or companies	322,742		322,742	322,742		322,742	This appropriation is intended to cover: - the employment of agency staff (interimaires) and other external staff - audits of finance and accounts by third parties - accounting services - Service Level Agreements with administrative content. As of 2020, translations of legal documents are funded by BL 2330.
Chapter	17	RECEPTIONS AND EVENTS	12,000	0	12,000	12,000	0	12,000	
Article	170	Receptions, events and social activities for staff	12,000	0	12,000	12,000	0	12,000	
Line	1700	Receptions, events and social activities for staff	12,000		12,000	12,000		12,000	This appropriation is intended to cover receptions, events and other representation expenses (such as restaurants, medals for 20 years of Community service, gifts for staff leaving or retiring, receptions in house and hosting for the Director's Office, etc.) and the activities of the Sports and Leisure Club (including sports and cultural activities, Christmas party, etc.)

Title	2	INFRASTRUCTURE AND OPERATING EXPENDITURE	1,850,200	13,100	1,863,300	1,850,200	13,100	1,863,300	
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Chapter	20	RENTAL OF BUILDINGS AND ASSOCIATED COSTS	648,000	0	648,000	648,000	0	648,000	
Article	200	Rent and public utilities	181,000	0	181,000	181,000	0	181,000	

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Line	2000	Rent and public utilities	181,000		181,000	181,000		181,000	This appropriation is intended to cover rents relating to occupied buildings or parts of buildings as well as current consumption of water, gas, electricity and heating.
Article	203	Cleaning, maintenance and repair, gardening, minor construction and fitting-out of premises	351,000	0	351,000	351,000	0	351,000	
Line	2030	Cleaning, maintenance and repair, gardening, minor construction and fitting-out	351,000		351,000	351,000		351,000	This appropriation is intended to cover the costs of cleaning, upkeep and repair of the premises used by the Centre (e.g. rooms, lift, heating system, air-conditioning, electricity and water facilities, outdoor premises including landscape and garden). It is also intended to cover the costs of the minor constructions in the building, the fitting-out of premises, as well as related feasibility studies and consulting services.
Article	205	Security and surveillance of the buildings	116,000	0	116,000	116,000	0	116,000	
Line	2050	Security and surveillance of the buildings	116,000		116,000	116,000		116,000	This appropriation is intended to cover the services provided by external service providers in relation to security and surveillance of the premises and grounds of Cedefop.
Chapter	21	INFORMATION AND COMMUNICATION TECHNOLOGY	794,700	13,100	807,800	794,700	13,100	807,800	
Article	210	Equipment, costs for equipment and data-processing operations	794,700	13,100	807,800	794,700	13,100	807,800	
Line	2100	Data-Processing equipment	103,000	13,100	116,100	103,000	13,100	116,100	This appropriation is intended to cover the purchase/rental of computers and peripherals. It also covers the costs for servicing, operating, repair, data media, documentation, other materials, etc. It also covers the purchase of toners for the operation of all printers.
Line	2101	Software purchase and development, other external services	691,700		691,700	691,700		691,700	This appropriation is intended to cover the cost of: - the maintenance of existing applications, - the introduction of new applications and the expansion of existing applications (feasibility study, analysis, programming, implementation, etc.), - purchase, rental and maintenance of programme packages and software, etc., - consulting, - other services (helpdesk, staff for data input, system engineers, etc.).
Chapter	22	MOVABLE PROPERTY AND ASSOCIATED COSTS	15,000	0	15,000	15,000	0	15,000	
Article	220	Technical installations and electronic office equipment	0	0	0	0	0	0	
Line	2200	Technical installations and electronic office equipment	0		0	0		0	This appropriation is intended to cover expenditure on equipment, in particular: - audio-visual, reproduction, archive, library and interpreting equipment, namely booths, headsets and switching units for simultaneous interpretation facilities, - various tools for building maintenance workshops, - maintenance, repair, associated services and consulting related to technical equipment and installations.
Article	221	Furniture	12,000	0	12,000	12,000	0	12,000	
Line	2210	Furniture	12,000		12,000	12,000		12,000	This appropriation is intended to cover the costs of purchase, hire, maintenance and repair of furniture for office and common spaces of the building, including meeting areas.
Article	223	Transport equipment	3,000	0	3,000	3,000	0	3,000	
Line	2230	Transport equipment	3,000		3,000	3,000		3,000	This appropriation is intended to cover the purchase, hire, operation, maintenance and repair costs of transport equipment, including fuel.
Chapter	23	CURRENT ADMINISTRATIVE EXPENDITURE	213,000	0	213,000	213,000	0	213,000	
Article	230	Stationery and office supplies	10,000	0	10,000	10,000	0	10,000	
Line	2300	Stationery and office supplies	10,000		10,000	10,000		10,000	This appropriation is intended to cover the cost of photocopying, supplies for the reproduction equipment, paper and office supplies.
Article	233	Legal expenses and damages	100,000	0	100,000	100,000	0	100,000	
Line	2330	Legal expenses and damages	100,000		100,000	100,000		100,000	This appropriation is intended to cover expenses for consulting, receiving legal advice and being represented as necessary by competent lawyers. This covers also the judicial fees related to procedures in Courts as well as the costs to be borne by Cedefop following Court judgements or conclusions of the Appeals Committee. Costs of travelling to and from the Court of Thessaloniki as well as costs for urgent photocopying outside of Cedefop related to Court proceedings, and any other petty costs related to legal matters are also covered by this appropriation. Related staff mission and meeting costs are covered by the appropriations of Articles 130 and 250 respectively. Translation costs were funded by BL 1600 until 2020.

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Article	235	Other administrative expenditure	102,000	0	102,000	102,000	0	102,000	
Line	2350	Other administrative expenditure	102,000		102,000	102,000		102,000	This appropriation is intended to cover miscellaneous administrative expenditure, in particular: - various insurances: personnel issues (accidents, missions, etc.), official cars, building and content - bank charges and exchange rate differences - any unforeseen expenditure in crisis or disaster situations that are needed to ensure business continuity. - operating costs and consumables for the restaurant and canteen (funded by BL 1490 until 2019). - other administrative expenditure not inserted in specific appropriations.
Article	239	Publications and documentation of administrative nature	1,000	0	1,000	1,000	0	1,000	
Line	2390	Publications and documentation of administrative nature	1,000		1,000	1,000		1,000	This appropriation is intended to cover publishing expenses not covered in Title 3. It is also intended to cover: - the cost of publication in the local or national Greek press of notices related to procurement procedures addressed to that market, - the cost of purchasing books or magazines for general purposes (language training) or specific professional needs (law, accounting, technical etc.), - the cost of binding and other expenditure necessary for the archiving and preservation of administrative documentation.
Chapter	24	POSTAL CHARGES AND TELECOMMUNICATIONS	175,500	0	175,500	175,500	0	175,500	
Article	240	Postage on correspondence and delivery charges	16,000	0	16,000	16,000	0	16,000	
Line	2400	Postage on correspondence and delivery charges	16,000		16,000	16,000		16,000	This appropriation is intended to cover fixed rental costs, the cost of communications, maintenance fees and other charges.
Article	241	Telecommunications	159,500	0	159,500	159,500	0	159,500	
Line	2410	Telecommunications subscriptions and charges	67,000		67,000	67,000		67,000	This appropriation is intended to cover fixed rental costs, the cost of communications, maintenance fees and other charges.
Line	2411	Purchase and installation and maintenance of telecommunications equipment and material, and associated services	92,500		92,500	92,500		92,500	This appropriation is intended to cover expenditure on telecommunications equipment, including wiring, purchases, hire, installation, maintenance, documentation of equipment, associated services and consulting.
Chapter	25	MEETINGS OF ADMINISTRATIVE NATURE	4,000	0	4,000	4,000	0	4,000	
Article	250	Meetings of administrative nature	4,000	0	4,000	4,000	0	4,000	
Line	2500	Meetings of administrative nature	4,000		4,000	4,000		4,000	This appropriation is intended to cover the costs of meetings not related to the operational activities organised by Department for Resources and Support or the Director's Office. This includes printing, interpretation and catering, as well as travel and subsistence expenses of external staff. It covers the costs incurred by the cafeteria for servicing internal meetings as well as those related to functioning of the water dispensers.
Chapter	26	BUSINESS CONTINUITY PLAN (p.m.)	0	0	0	0	0	0	
Article	260	Unforeseen expenditure in crisis situation (p.m.)	0	0	0	0	0	0	
Line	2600	Unforeseen expenditure in crisis situation (p.m.)	0	0	0	0	0	0	

Title	3	OPERATIONAL EXPENDITURE	5,521,000	0	5,521,000	5,521,000	0	5,521,000	Payment appropriations in Title 3 are handled centrally by the Accounting Service in collaboration with the Finance Service since 2012 - no specific allocation of payment appropriations by budget line for more efficient management. The amounts shown on each budget line are therefore purely indicative (with the exception of Chapter 31 that corresponds to assigned revenue).
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Chapter	30	TRANSVERSAL ACTIVITIES	330,000	0	330,000	330,000	0	330,000	
Article	305	Governing Board meetings	90,000	0	90,000	90,000	0	90,000	
Line	3050	Governing Board meetings	90,000		90,000	90,000		90,000	This appropriation is intended to cover operating expenses of the Management Board and the Executive Board (until 2018 named as Governing Board and Bureau respectively), including travel and subsistence expenses, the hiring of meeting rooms and interpretation expenses.
Article	307	Transversal technical support	240,000	0	240,000	240,000	0	240,000	
Line	3070	Transversal technical support	134,000		134,000	134,000		134,000	This appropriation is intended to cover costs related to Enterprise Management solutions. Until year 2020, costs related to ex post evaluations and controls on various activities were covered by this appropriations. As of 2021 they are covered by BL 3071.

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Line	3071	Transversal support & services for statutory & regulatory obligations	106,000		106,000	106,000	106,000	This appropriation is intended to cover costs arising from statutory and regulatory obligations and costs of internal surveys, evaluations, performance measurement and control activities. Such costs were covered by BL 3070 until 2020.
Chapter	31	<i>PARTICIPATION OF NON-MEMBER STATES IN THE OPERATIONAL WORK PROGRAMME</i>	0	0	0	0	0	
Article	312	<i>Specific activities</i>	0	0	0	0	0	
Line	3120	Contribution Agreements	0	0	0	0	0	0 Contribution Agreements
Chapter	32	<i>SKILLS AND LABOUR MARKET (previously: Research and Policy Analysis)</i>	1,983,000	0	1,983,000	1,983,000	0	1,983,000
Article	320	<i>Missions, meetings, interpretation</i>	68,000	0	68,000	68,000	0	68,000
Line	3200	Missions, meetings, interpretation	68,000		68,000	68,000	68,000	Appropriation available for covering the costs of organising meetings, including printing and catering, as well as travel and subsistence expenses of external and internal staff.
Article	324	<i>Pilot studies and projects</i>	1,915,000	0	1,915,000	1,915,000	0	1,915,000
Line	3240	Pilot studies and projects	1,915,000		1,915,000	1,915,000	1,915,000	This appropriation is intended to cover the costs of concluding study contracts, evaluations and pilot projects in accordance with the work programme. It is also to cover the costs related to technical support/consultancy (including IT applications and/or tools) necessary for ensuring proper implementation of the projects.
Chapter	33	<i>VET SYSTEMS AND INSTITUTIONS (previously: Enhanced cooperation in VET and LLL)</i>	2,042,000	0	2,042,000	2,042,000	0	2,042,000
Article	330	<i>Missions, meetings, interpretation</i>	141,000	0	141,000	141,000	0	141,000
Line	3300	Missions, meetings, interpretation	141,000		141,000	141,000	141,000	Appropriation available for covering the costs of organising meetings, including printing, interpretation and catering, as well as travel and subsistence expenses of external and internal staff.
Article	333	<i>Refernet (was 325 until 2015)</i>	1,080,000	0	1,080,000	1,080,000	0	1,080,000
Line	3330	ReferNet annual grants (Specific Grant Agreements) (was 3250 until 2015)	980,000		980,000	980,000	980,000	This appropriation is intended to cover the costs of the annual grant agreements concluded with ReferNet partners to implement the annual work plan.
Line	3331	ReferNet other costs (new)	100,000		100,000	100,000	100,000	This appropriation is intended to cover costs necessary to manage the network and strengthen partnerships with and among ReferNet members. Activities incurring costs linked to managing the network meetings, evaluations and ex-post controls, travel and subsistence expenses, videoconferences and publications. Examples of activities strengthening partnerships are joint workshops or events, the preparation of additional publications (including in the national language) and joint actions with Cedefop or between partners.
Article	334	<i>Pilot studies and projects</i>	821,000	0	821,000	821,000	0	821,000
Line	3340	Pilot studies and projects	821,000		821,000	821,000	821,000	This appropriation is intended to cover the costs of concluding study contracts, evaluations and pilot projects in accordance with the work programme. It is also to cover the costs related to technical support/consultancy (including IT applications and/or tools) necessary for ensuring proper implementation of the projects, in particular Europass.
Chapter	34	<i>LEARNING AND EMPLOYABILITY (new)</i>	546,000	0	546,000	546,000	0	546,000
Article	340	<i>Missions, meetings, interpretation (new)</i>	186,000	0	186,000	186,000	0	186,000
Line	3400	Missions, meetings, interpretation (new)	186,000		186,000	186,000	186,000	Appropriation available for covering the costs of organising meetings, including printing, interpretation and catering, as well as travel and subsistence expenses of external and internal staff.
Article	344	<i>Pilot studies and projects (new)</i>	360,000	0	360,000	360,000	0	360,000
Line	3440	Pilot studies and projects (new)	360,000		360,000	360,000	360,000	This appropriation is intended to cover the costs of concluding study contracts, evaluations and pilot projects in accordance with the work programme. It is also to cover the costs related to technical support/consultancy (including IT applications and/or tools) necessary for ensuring proper implementation of the projects.
Chapter	35	<i>COMMUNICATION (previously: Communication, information and dissemination)</i>	620,000	0	620,000	620,000	0	620,000
Article	350	<i>Missions, meetings, interpretation</i>	34,500	0	34,500	34,500	0	34,500
Line	3500	Missions, meetings, interpretation	34,500		34,500	34,500	34,500	Appropriation available for covering the costs of organising meetings, including printing and catering, as well as travel and subsistence expenses of external and internal staff.
Article	351	<i>Publications and dissemination</i>	149,000	0	149,000	149,000	0	149,000

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Expenditure

Line	3510	Publications	149,000		149,000	149,000	149,000	149,000	This appropriation is intended to cover the costs of preparation (incl. cost of paper, typing, printing and other freelance services), publications (both in printed and electronic formats) and distribution of Cedefop's reports, incl. the Annual Report, the Work Programme and the Catalogue of Publications.
<i>Article</i>	<i>352</i>	<i>Translation expenses</i>	<i>128,000</i>	<i>0</i>	<i>128,000</i>	<i>128,000</i>	<i>0</i>	<i>128,000</i>	
Line	3520	Translations	128,000		128,000	128,000		128,000	This appropriation is intended to cover costs of translations connected with implementation of the Centre's work programme, including the costs of freelance typing.
<i>Article</i>	<i>354</i>	<i>Documentation, databases and public relations</i>	<i>308,500</i>	<i>0</i>	<i>308,500</i>	<i>308,500</i>	<i>0</i>	<i>308,500</i>	
Line	3540	Establishment of operational documentation	90,500		90,500	90,500		90,500	This appropriation is intended to cover the costs involved in setting up an information and documentation system as an integral part of Centre's mission as stated in the founding Regulation. This appropriation also covers the cost of maintaining documentary software.
Line	3541	Contracts for update and maintenance of databases	198,000		198,000	198,000		198,000	This appropriation is to cover the costs related to technical support/consultancy (including for dedicated IT applications and/or tools such as the web portal) necessary for ensuring proper implementation of the projects in the chapter. This budget line is also used for the acquisition of information for all Cedefop projects and activities. In particular, it covers the information needs from the operational departments/projects and the information tools and databases used for the PMS and for external communication.
Line	3546	Promotional activities and public relations	20,000		20,000	20,000		20,000	This appropriation is intended to cover all promotional activities (brochures, press releases, presentations, trade fairs, etc.). This appropriation covers also the cost related to the biannual Cedefop photography prize.
Totals			18,488,800	13,100	18,501,900	18,488,800	13,100	18,501,900	

Legend
CA Commitment Appropriations
PA Payment Appropriations