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**TRAINEESHIP AT CEDEFOP**

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Would you like to gain professional experience in an international environment?

Cedefop, the EU Agency based in Thessaloniki, offers a 9-month traineeship starting on 16/10/2020.

<b>WHAT THE TRAINEESHIP IS ABOUT</b>	
Department / Service	DRS/ICT Service
Project description	Working in the ICT service, you will contribute to two projects: a) Implementation of ICT security measures and follow up of alert warnings and EU-CERT b) Technology watch, incl. the assessment of requests for new software/tools from core business
Project outputs / outcomes	a) Record log of actions taken to resolve ICT security issues and solutions provided to problems. Documentation of threads against the Cedefop logs of ICT security hardware and software reported in the EU-CERT alerts and communications. b) Providing Cedefop with the right tool for the right purpose at the right price.
The trainee's main duties and tasks	a) 1. Review logging files of servers, security equipment and identify threads, 2. Review alerts and bulletins coming from Security awareness sites and Computer Emergency response teams across the Internet, 3. Monitor the functioning of the ICT infrastructure, 4. Be part of the business continuity team and work to implement Business Continuity procedures and equipment, incl. the Disaster Recovery Site equipment and network, b) Technology watch 1. Installation of demo versions and hands-on trials. 2. Programming/customising of applications. 3. Drafting of feasibility studies and tools assessments, c) Assistance to the integration of the various ICT systems, business process management, assistance to project management.
Expected learning outcomes	<ul style="list-style-type: none"> <li>• Preparation for similar projects in the public and private sector</li> <li>• Understanding of the role of ICT infrastructure and operations in business continuity</li> <li>• Hands-on experience on various software/tools- learn about assessment criteria and reporting</li> <li>• Hands-on experience with a medium size projects, BPM, integration of systems, including writing scripts</li> </ul>
<b>ESSENTIAL REQUIREMENTS</b>	
Academic background	Degree in ICT Knowledge of ICT Security principles and ICT network protocols Knowledge of information systems management and

	software development Solid organisational skills and attention to detail
<b>DESIRABLE</b>	
Experience/exposure	Programming skills in C, C++, Python, Translating user and business needs into software development requirements. Creation of user surveys. Documentation of established operational systems.

**For further information and on-line application please visit:**

<http://www.cedefop.europa.eu/EN/working-with-us/Traineeships.aspx>



**Deadline for the submission of applications 30/06/2020 at 15.00 Greek time (CET+1).**

**Only applications submitted on line will be accepted.**