



TRAINEESHIP AT CEDEFOP

Would you like to gain professional experience in an international environment?

Cedefop, the EU Agency based in Thessaloniki, offers a 9-month traineeship starting on 16/10/2020.

WHAT THE TRAINEESHIP IS ABOUT	
Department / Service	The trainee will work in Cedefop restaurant
Project description	<p>The trainee will work in the restaurant of a European agency located in Thessaloniki. He/she will be a member of the restaurant's team (composed of 3 core staff)</p> <p>Cedefop restaurant's team offers daily meals and catering services to the multinational/multicultural staff and visitors of Cedefop.</p> <p>Cedefop's restaurant also caters for the needs of conferences and meetings organised on site.</p> <p>Cedefop restaurant operates from 8:30 till 15:00 from Monday to Friday. The working schedule of the team is approximately 7:30 – 16:00.</p>
Project outputs / outcomes	The food served by Cedefop restaurant should meet the needs and taste of a multicultural group of clients who use the restaurant of their work premises or participate in meetings and conferences.
The trainee's main duties and tasks	<p>Support the restaurant's team in:</p> <ul style="list-style-type: none">• Executing the weekly menu <p>Prepare, cook and serve food, while respecting all applicable norms</p> <p>Receive and check quality and quantity of various goods deliveries</p> <ul style="list-style-type: none">• Maintaining and cleaning the kitchen and its equipment <p>Clean and put in order glassware, plates, cutlery and kitchen utensils</p> <p>Maintain the kitchen clean and in order</p> <p>Monitor the quality and maintain the hygiene of materials and equipment</p> <p>Logistic support to conferences and meetings.</p>
Expected learning outcomes	<p>The trainee will acquire practice in cooking for a multicultural audience.</p> <p>He/she will gain applied knowledge in managing a restaurant and the facilities of a congress hall.</p>

	<p>He/she will have the opportunity to work in a European organisation with staff and visitors from various nationalities.</p> <p>The trainee will have the opportunity to improve his/her communication skills in English, Greek and, possibly, other EU languages.</p>
ESSENTIAL REQUIREMENTS	
Academic background	<p>Being a graduate of a school for culinary arts (IEK) who seeks a traineeship for a duration of 9 months, or</p> <p>Being an undergraduate of a school for culinary arts (IEK) who has completed the second year of studies and seeks a traineeship for duration of minimum 6 months (compulsory requirement of the curriculum of studies) with a possibility to be extended to 9 months (in total).</p> <p>Ability to communicate clearly orally in English and Greek</p> <p>The successful candidate, before starting the traineeship, will be requested to present a health certificate as applicable for employees in the restaurant and hotel sector as well as a health insurance coverage for the period of the traineeship. Furthermore, he/she will be requested to present a copy of diploma from school for culinary arts, or, in case of undergraduate, a written confirmation of having accomplished the second year of studies.</p>
DESIRABLE	
Experience/exposure	<p>Proven experience working as a cook</p> <p>Proven experience in Italian or French or Asian cuisine</p> <p>Ability to communicate orally in a least one other language of the EU</p>

For further information and on-line application please visit:

<http://www.cedefop.europa.eu/EN/working-with-us/Traineeships.aspx>



Deadline for the submission of applications 30/06/2020 at 15.00 Greek time (CET+1).

Only applications submitted on line will be accepted.