



## TRAINEESHIPS 2026

### DEPARTMENT FOR VET AND QUALIFICATIONS (DVQ) PROJECT 'REFERNET NETWORK'

#### Ready to kick-start your career in an international environment?

Cedefop, the EU agency based in Thessaloniki, offers **10-month traineeships** starting on **1 October 2026**.

**Apply by Tuesday 21 April 2026 at 13:00 Greek time (CET+1).**

#### WHAT ARE THE SELECTION REQUIREMENTS?

##### ELIGIBILITY:

You must fulfil all the following requirements on the closing date for applications:

- Be national of the Member States of the European Union or be EFTA citizens.
- Have successfully completed a post-secondary education of at least 3 years (minimum EQF 6 level): this includes Bachelor's degree, Master's degree, PhD, or equivalent qualifications; obtained within 3 years by the closing date for applications.
- Have at least C1 level of English.
- Have not already benefited from any kind of traineeship or employment (formal or informal, paid or unpaid) within a European institution or body for more than 6 weeks.

##### ESSENTIAL PRESELECTION CRITERIA:

- One of the qualifications above related to business/public administration, humanities, architecture, communication studies, social sciences, or another field relevant to the project and duties.
- Digital literacy and very good knowledge of MS Word and Excel.

##### DESIRABLE:

- Critical, analytical and synthesis skills.
- Ability to work independently and to show great attention to detail.
- Experience/or interest in teamwork.
- Knowledge of research methodologies and AI tools for data research and content analysis.
- Exposure to managing a project or a network with several members.
- Experience in preparing reports and short analytical extracts.

#### IS THIS TRAINEESHIP FOR YOU?

We offer you a unique opportunity to join our team and contribute to our projects, with the support and guidance of a dedicated supervisor throughout your traineeship.

##### PROJECT DESCRIPTION:

[ReferNet](#) is the European network of national partners coordinated by Cedefop. It brings together 29 partner institutions across the EU Member States, Iceland and Norway and involves around 260 experts working on vocational education and training (VET), skills and qualifications. The network provides first-hand information on national VET systems and policy developments, supporting European cooperation in VET and informing EU policy initiatives. The knowledge produced by the network feeds into Cedefop information tools, including the [VET in Europe database](#), the [Timeline of VET policies in Europe](#), analytical reports and thematic publications (e.g. [Short descriptions](#) and [Spotlight on VET flyers](#)), [videos](#), and national dissemination through [29 ReferNet national websites](#).

##### MAIN DUTIES AND LEARNING OUTCOMES:

You will join a small team responsible for the coordination and development of the ReferNet network and will contribute to the following activities:

- Supporting the coordination and engagement of the community of around 260 experts across the 29 national teams;
- Assisting in monitoring the implementation of the ReferNet annual workplan and related activities;
- Contributing to the preparation and organisation of webinars, workshops and network meetings;
- Supporting communication and interaction between Cedefop and national partners;
- Assisting in the collection, organisation and preliminary analysis of qualitative and quantitative information produced within the network;
- Contributing to the documentation and improvement of internal processes and working methods.