Getting Started in Conceptboard
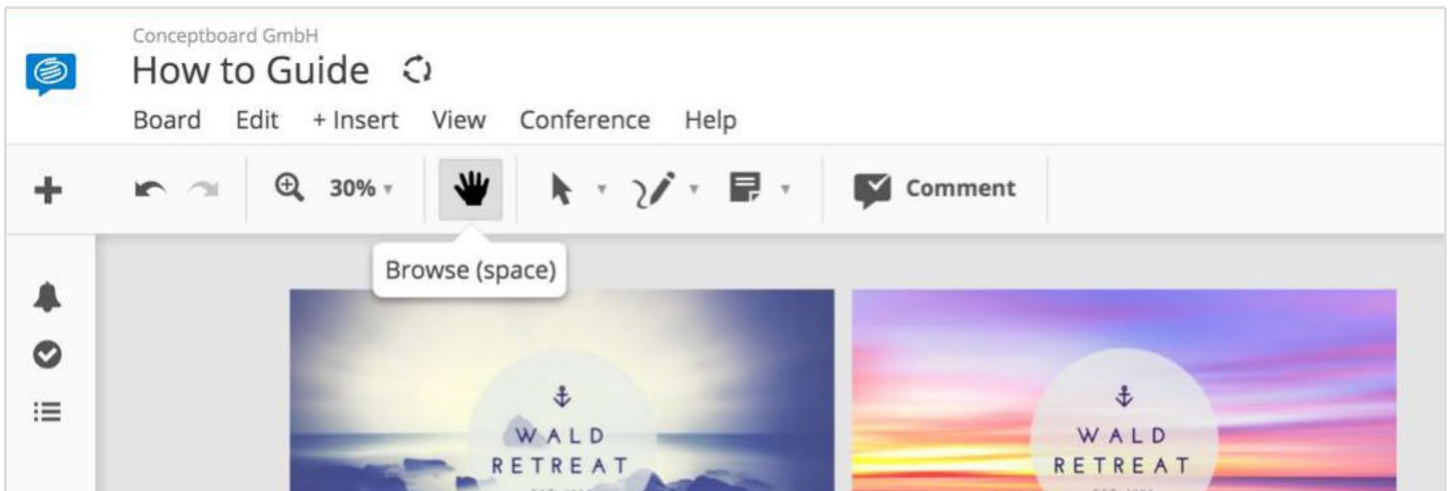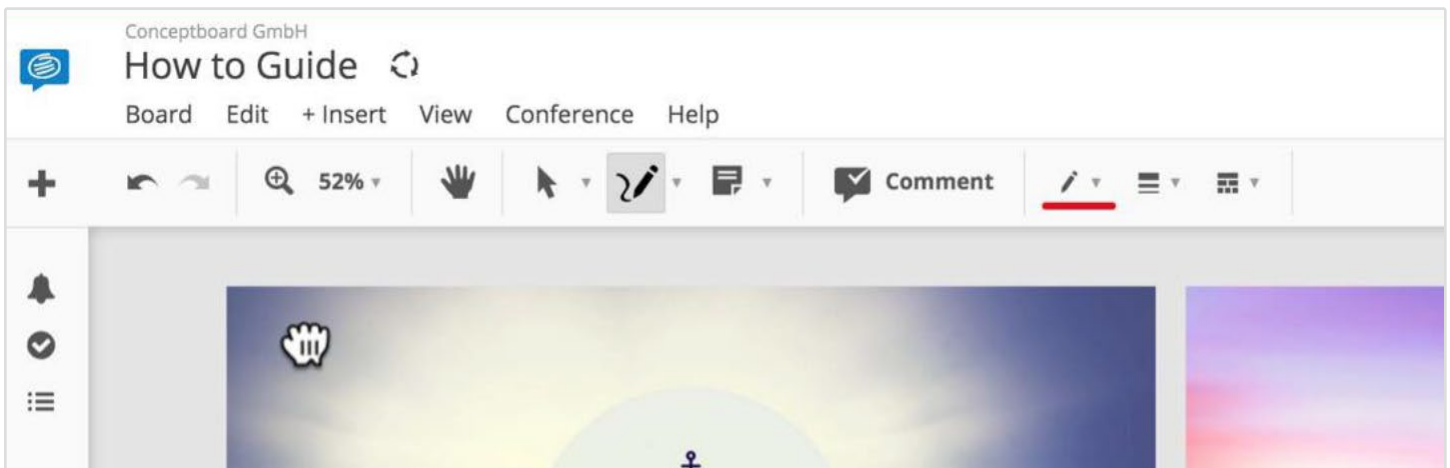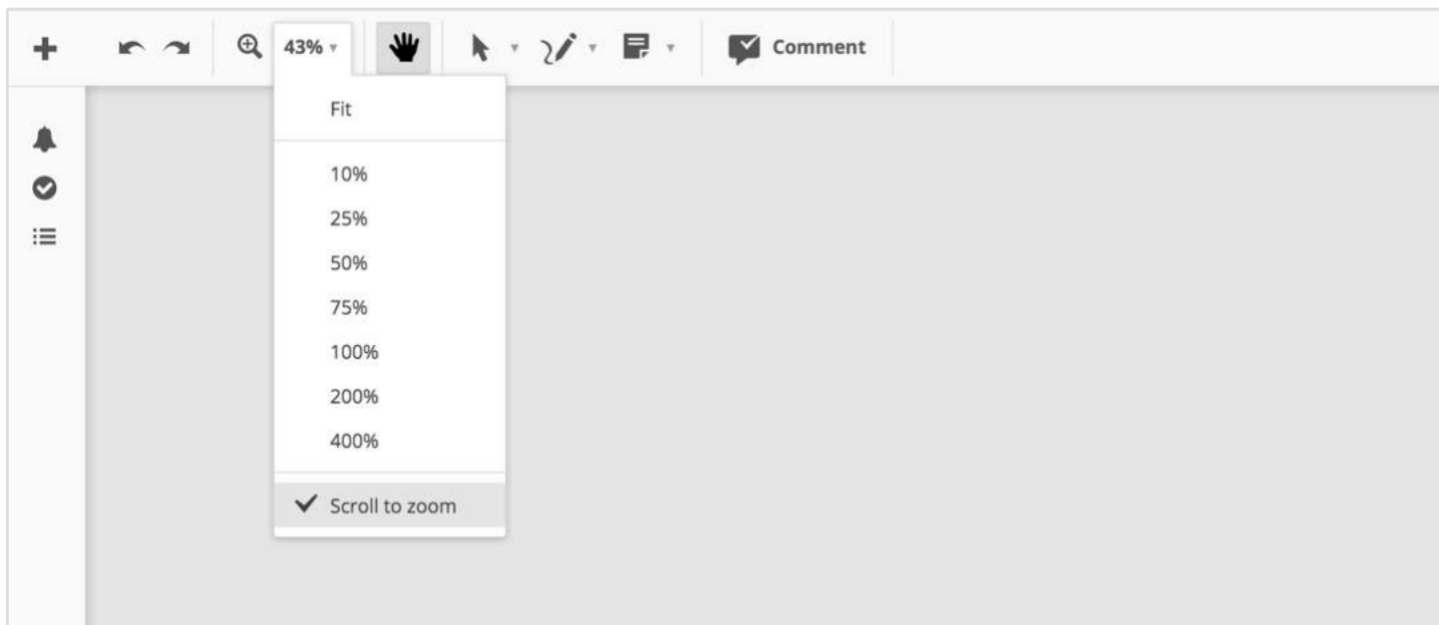
Conceptboard

How to Move

Option 1, Browse tool: Click on the Hand tool in the toolbar. Click and drag the board to move around. (Shortcut: Press **M** on the keyboard).
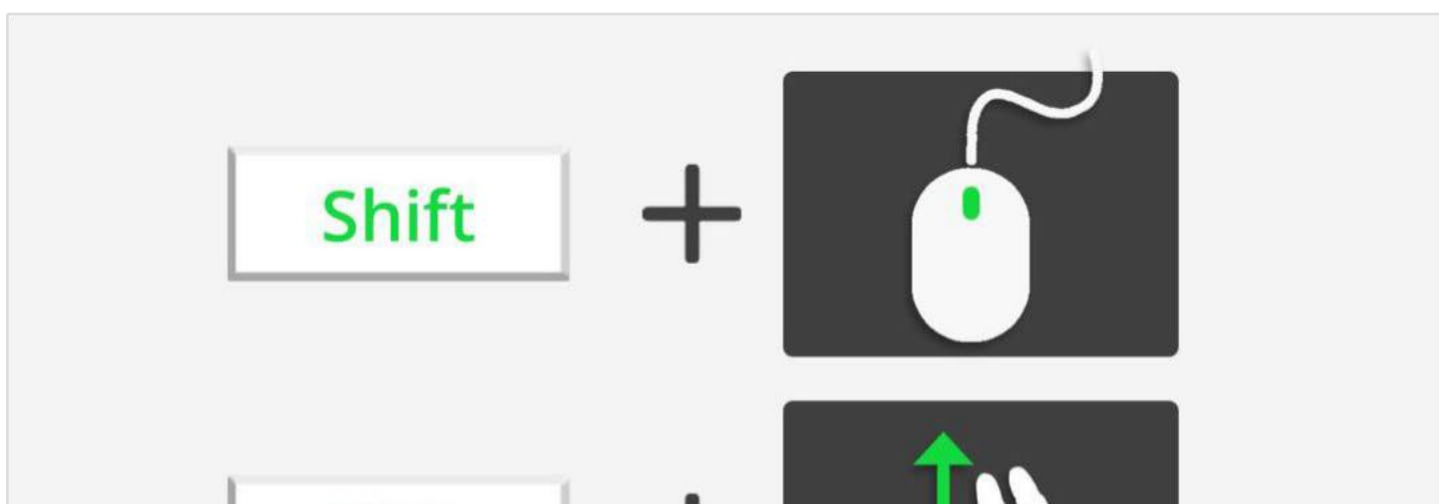

Option 2, SPACEBAR: When using any other tool, click and drag the board while keeping the **SPACEBAR** key pressed.

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If you have any questions, please contact us at:

How to

By default scrolling zooms and pressing Shift and scrolling pans. If you'd prefer, you can pan by default and press Shift to zoom. Uncheck the "Scroll to Zoom" in the zoom menu.
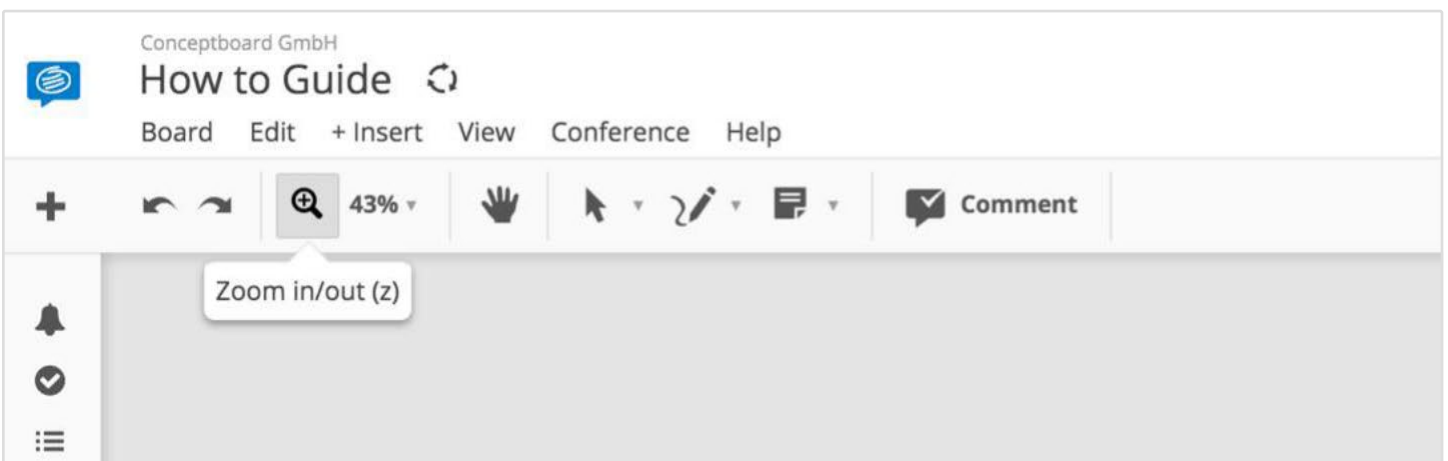

SHIFT + Mouse Wheel/Scroll: Press and hold the **SHIFT** key while using the mouse wheel or scroll motion on the trackpad to zoom in and out of the board.
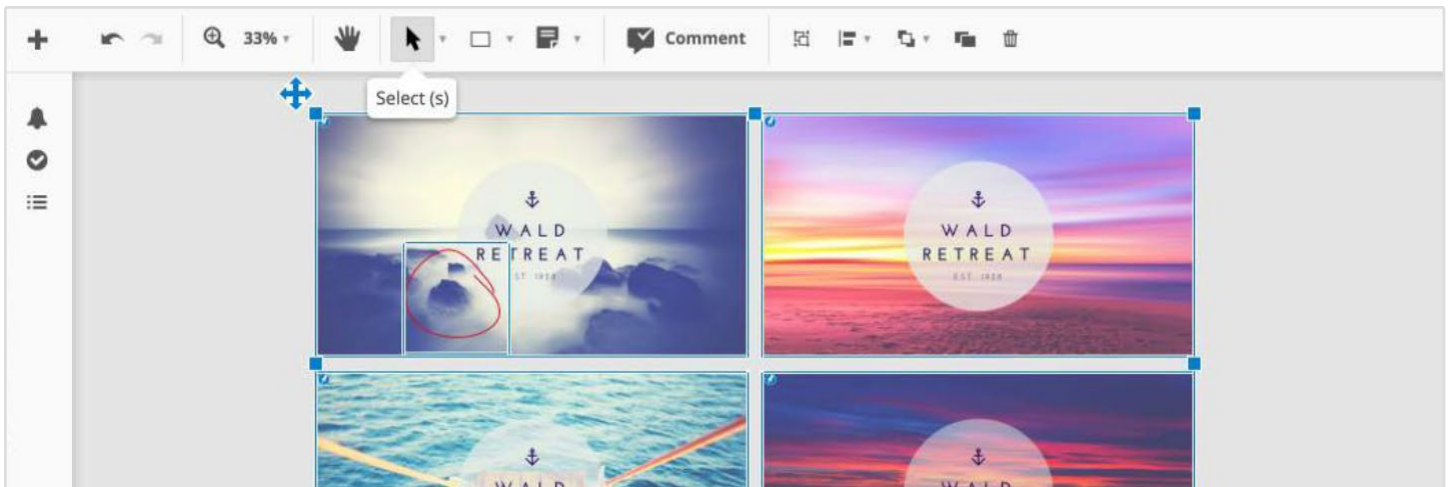
Conceptboard

How to

Option 2, Mouse Wheel/Scroll + Minimap: Hover over the minimap and use the mouse wheel or scroll motion on the trackpad to zoom in and out of the board.
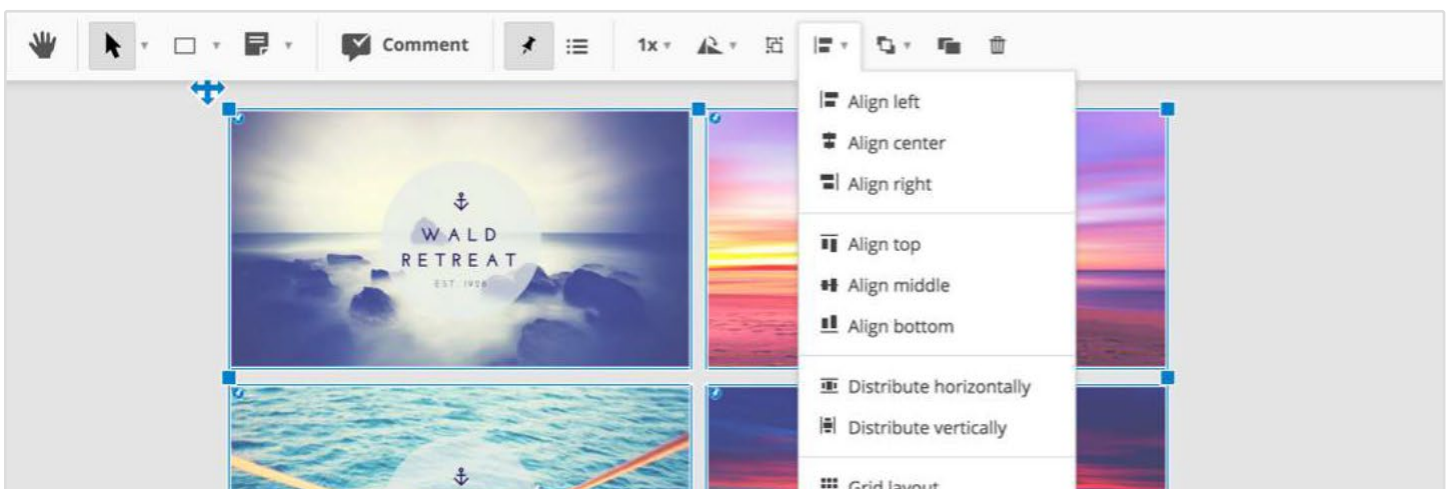

Option 4, Zoom tool (Z): Select the Zoom tool from the toolbar. Click and drag a selection to zoom in to an area. Press **SHIFT** and click, to zoom back out, or use the mouse wheel/ scroll motion directly in the board to zoom in and out.

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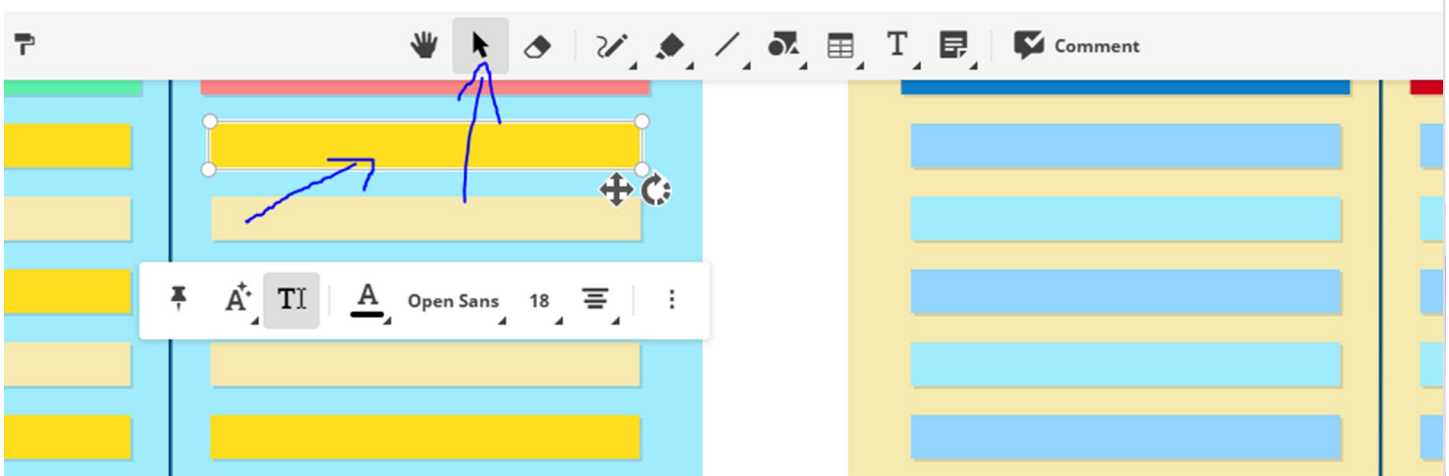If you have any questions, please contact us at:

How to Move

Select Tool (S): Switch to the Select tool, then click on an item. Use the blue cross to move the item. Some items are pinned, please leave them as pinned to keep the workspace.
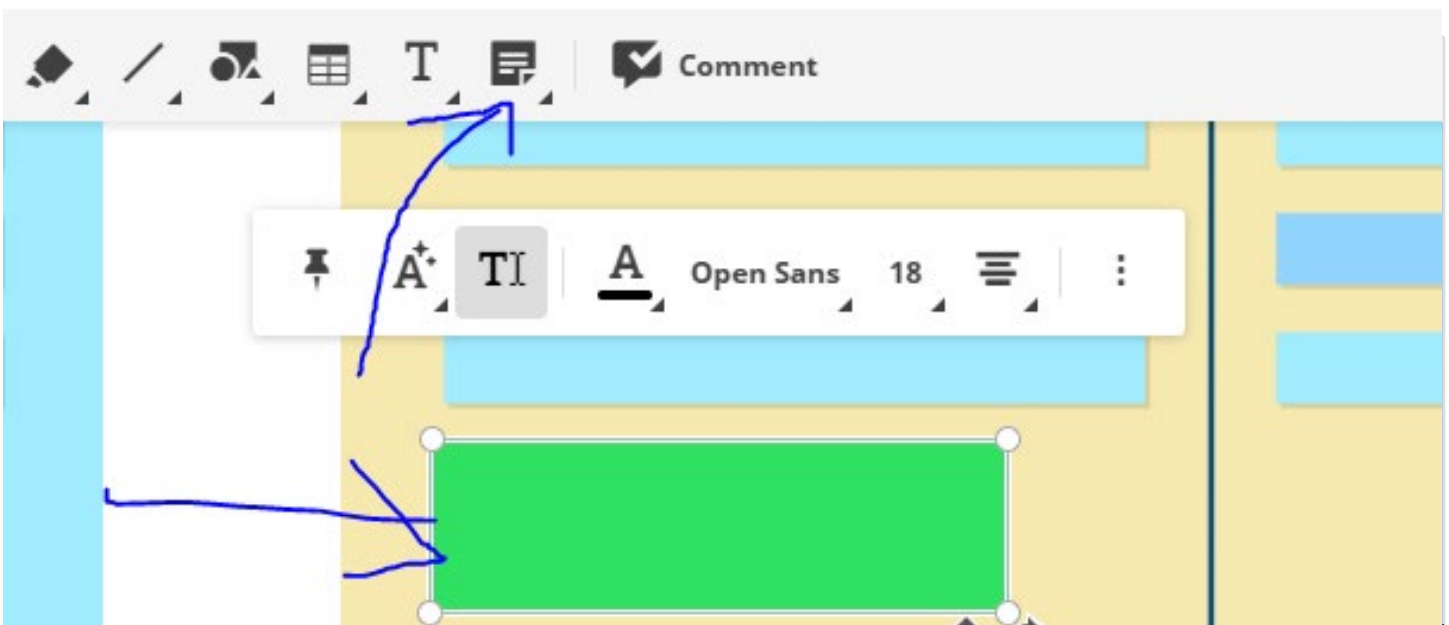

When you have selected an item or multiple items, new options will appear in the toolbar. You can group, align, scale, move to front/back, delete, etc.

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Further tutorials

Click on the arrow to be able to select object, select the sticky note, double click on it and you will be able to write inside. Toolbox would open

You may add a sticky note by clicking on the sticky note tool, and creating a box.

Once your sticky note is created, you can add your text inside.

Conceptboard

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Further tutorials

For going further with Conceptboard you can watch the following video tutorials:

- [How To Use ConceptBoard - Simple ConceptBoard Tutorial (2021)](#)
- [Getting started in 6 steps](#)

You can practice in the following sandbox:

https://app.conceptboard.com/board/r3ck-r0cp-cchs-2e7x-r5e4