

**OPEN INVITATION TO TENDER****AO/DLE/EVGAR-PMD/Validation&Guidance/003/17****‘Validation of non-formal and informal learning and career guidance’****Request for Clarification (3) – Questions & Answers**

Question No 1

The question refers to a setting where more than 40% of the work by value would be subcontracted. We understand, from the Terms of Reference, that the exclusion criteria declaration (Annex C) and Annex J (Model of Letter of Intent for Subcontractor/s) must be completed and delivered for ALL subcontractors, independent of the extent of their involvement.

Could you please confirm whether this also applies to Annex G (in particular Questionnaires 2 and 3)? I.e. do ALL subcontractors have to provide the information requested in Questionnaires 2 and 3, or do they only have to provide this information when it shall be considered in the assessment of economic/financial and technical/professional capacity?

(P. 28 of the ToR states that "The subcontractor(s) (if any) have to provide the documents to prove their capacity only for the parts of the contract that are relevant to them." Questionnaire 2, in turn, reads "Fill-in / declare the relevant information for every Subcontractor (if any) identified as per any of the two bullet-points in paragraph 5 of Art. 4.2 of the Tender Specifications")

Cedefop's answer to question No 1

In the case described above, where total subcontracting exceeds the 40% of the work by value, then in addition to Annex C (declaration on exclusion-selection criteria) and Annex J (Letter of intent for subcontractors) as you correctly indicate above, all subcontractors (independently of their contribution) must also provide Questionnaires 2 and 3 but the assessment of whether the requirements are met will bear on the tenderer together with its subcontractors.