



**OPEN INVITATION TO TENDER**  
**AO/DLE/LSALVA-EVGAR/VET\_Survey/003/15**  
**Opinion survey on VET in Europe**  
**Request for Clarification (3) – Questions & Answers**

---

**Question No 1**

*Regarding WA3, Task 3.4 "Policy learning and dissemination activity", sub-task a) Policy learning activity and Sub-task b) Other dissemination activities (page 25 in the tender specifications), kindly clarify the following:*

- i) In reference to the sentence "...organise an international event involving a selected number of stakeholders" (Task 3.4, point a), would you please clarify whether the contractor is expected to be responsible for the organization of the events foreseen by the above mentioned sub-tasks OR Cedefop will organize and finance them with the support of the contractor?*
- ii) In case the contractor is the responsible for the organization of these events, which expenses will have to be borne by the contractor and which will be borne by Cedefop?*
- iii) Do the activities foreseen in the two sub-tasks have to be understood as belonging to the other meetings (expert workshops, conferences, etc.) mentioned in par. 2.5.3 "Additional meetings" in the tender specifications, according to which travel & accommodation expenses that might be needed, shall be reimbursed by Cedefop separately?*

**Cedefop's answer to question No 1**

- i) Please refer to the answer provided to question No 1c in the "Request for Clarification (2) – Questions & Answers" published on our website on 28.05.15. Cedefop will organise and finance the policy learning event described in Task 3.4 (a); the contractor will support Cedefop in the organisation of the event and in preparing the relevant materials.*
- ii) As already mentioned in answer (i) the contractor will not be responsible for the organisation of these events.*
- iii) Yes.*

## **Question No 2**

*Regarding the Power of Attorney that should be presented in case of a tender submitted by a consortium, could you please confirm that in case of a grouping not having formed a legal entity, each of the members should sign its own power of attorney using the model indicated as model 1 in Annex I to the tender specifications, thus empowering the consortium leader to submit the offer on behalf of the consortium?*

## **Cedefop's answer to question No 2**

One power of attorney initiated by the consortium leader and circulated among the consortium partners for signature by all, as per Model 1 of Annex I, is required and sufficient.

If however this turns out to be impossible for any reason, separate powers of attorney (Model 1) signed by the various members should be collected by the leader and included in the tender.