



OPEN INVITATION TO TENDER
AO/DRS/ASAIN/Security&AssociatedServices/014/15
Security and Associated Services for the Cedefop premises
Request for Clarification (1) – Questions & Answers

Question No 1

Page 18, paragraph - 2.8, Working Hours-Shifts:

Between the 1st and the 2nd day shift there must be a one hour overlap and two hours overlap between the 2nd day shift and the night shift. Given that the estimated volume of hours for a 24 hours guarded post is 28 hours per calendar day the overlap between night shift and the 1st day shift is 1 hour. Is this correct?

Cedefop's answer to question No 1

There are 2 day shifts, each one with a one hour overlap, and one night shift with a two hours overlap with the 1st day shift.

Question No 2

Could you please specify and name the non-working days of the year?

Cedefop's answer to question No 2

Cedefop holidays for 2016 are the following:

1 & 6 January, 14 & 25 March, 28 & 29 April, 2 & 9 May, 20 June, 15 August,
26 & 28 October, 26, 27, 28, 29 & 30 December.