



**RESTRICTED INVITATION TO TENDER**  
**RPP/DRS/GMA/Medical-services/003/16**

**Request for Clarification (1) – Questions & Answers**

**Question No 1**

The requested services and outputs described in field 2.3 mostly fall within the expertise and duties of an Occupational Physician, a doctor who has specialized in occupational and preventive medicine. Furthermore, knowledge in the fields of preventive and occupational medicine constitute a sub-criterion for awarding 20 points in the technical evaluation.

However, under field 3.2.2. for Technical and professional capacity only the fields of General and Internal Medicine are mentioned therefore excluding Occupational Physicians from participating in procurement proceedings.

Please specify whether an Occupational Physician can also tender

**Cedefop's answer to question No 1**

As per point 3.2.2 of the Tender documents, the applicants are indeed required to have, among other requirements:

- a medical degree and a license to practice in any of the following fields:

- o general medicine,
- o internal medicine.

Any natural person is free to submit a request to participate; the evaluation committee remains however the officially authorised entity to assess the eligibility of the applicants in view of the requirements stated in point 3.2.2 of the Tender documents.

**Question No 2**

[translated] Except the supporting documents such as CV, degrees etc, do we have also to submit the filled in forms mentioned on your website at this stage?

**Cedefop's answer to question No 2**

As per point 3 of our invitation letter, "This invitation letter refers therefore to the first step of this procurement procedure. At this stage, you are invited to submit the requested documents only for exclusion and selection phases (section 3 of these Tender Specifications and Annex C, D and E)." The applicants are therefore kindly requested to submit together with their proofs of economical and professional capacity, the duly filled in and signed forms found in **Annexes C, D and E**.