

FINANCE AND PROCUREMENT SERVICE

RS/PRO/YSIRAK/ RB(2015)02003
Thessaloniki, 22 July 2015

OPEN INVITATION TO TENDER

AO/DSI-RS/PHT-ASIA/EuropassServices/007/2015

”Support and Development services for Europass web resources”

REFERENCE: **Contract notice – 2015/S 127-231313**

CLARIFICATION (1) – QUESTIONS AND ANSWERS

Dear Madam/Sir,

In regards to the above mentioned Open Tender Procedure please find below the answers of Cedefop to the requested Clarifications, raised by a potential tenderer:

Question No 1

Please clarify whether the ANNEX F1 should be submitted in Envelope “A” or in Envelope “B”.

Cedefop’s answer to question No 1

The Checklist for Conformity – Annex F1 should be included in Envelope A – Supporting documents, as described in the last bullet point of Art. 6.1 of the Tender Document.

Question No 2

Please check if Annex H is correct regarding lines 16, 26, 35, 45 and 54.

- *In table “1st Year” line 13 is not added to the Total (line 16) and the Cell G16 is not added to the Total (H16)*
- *In table “2nd Year” Cell G26 is not added to the Total (H26)*
- *In table “3rd Year” Cell G35 is not added to the Total (H35)*
- *In table “4th Year” Cell G45 is not added to the Total (H45)*
- *In table “SUBTOTALS (person-days)” Cell G54 is not added to the Total (H54).*

Cedefop’s answer to question No 2

“Annex H -Financial offer form” in the zip file of the Tender Dossier for EuropassServices 007 2015 is replaced by a new file “**Annex H -Financial offer form CORRECTED**”, which can be found published on the web site under the same banner. Please use this file for the submission of your Financial offer.

The changes do not affect the overall financial calculations, but only the calculated sum of person-days. The corrections are the following:

- In table “1st Year” line 13 is added to the Total (line 16) and the Cell G16 is added to the Total (H16);
- In table “2nd Year” Cell G26 is added to the Total (H26);
- In table “3rd Year” Cell G35 is added to the Total (H35);
- In table “4th Year” Cell G45 is added to the Total (H45);
- In table “SUBTOTALS (person-days)” Cell G54 is added to the Total (H54).

Question No 3

What is the average monthly traffic of the Europass portal?

Cedefop’s answer to question No 3

The statistics can be found at <http://europass.cedefop.europa.eu/en/resources/statistics>.

The average monthly traffic currently is about 2 million visits and 1.7 million CV generations.