

**OPEN INVITATION TO TENDER****AO/DSI/DKULSS/Key competences in VET/011/17****'Key competences in vocational education and training'****Request for Clarification (1) – Questions & Answers****Question No 1**

*Having had a closer look at the tender specifications we detected two aspects in need of clarification:*

*(a) Do all tasks refer to an analysis of all key competences/the full reference framework, unless otherwise specified? E.g. on p. 16, task 2 limits the task specifically to the 'selected key competences' but tasks 1 and 3 do not. This could be an omission, 'selected' being assumed as understood. Or it might not be. It would make a significant difference to the burden of work.*

*(b) The strategy of drawing out learning from analysis of failed initiatives (see Research question 3c) seems to us to be highly problematic, suitable perhaps for internal review, but not for international comparative research. Firstly – how is 'failure' going to be defined, according to whose criteria and defined thus by whom? Secondly - If these are to be case studies involving interviews etc, we can't see any department of education or further education body sitting down and talking to an international researcher about an acknowledged failure.*

**Cedefop's answer to question No 1**

*a) 'In this study, language(s) and digital competences are selected for analysis' (p.15 of Terms of Reference). This refers to all tasks. Other key competences will not be analysed.*

*b) 'The proposed research methodology will indicate criteria for the selection of case studies', including how 'failure' is defined (p.18). Also, as mentioned in the description of Task 4 (p.18), it is possible to include case studies of policies that had initially failed to reach their objective. At the end of their cycle, such policies can become successful, if proper adjustments were made by policy makers. This mitigates the risk of having difficulties with acquiring valid data.*

## **Question No 2**

*We have some questions with regards to the requested profile for Team Leader (ANNEX G, Questionnaire 5) and mention of a Project Manager to be identified on page 31 of the Tender Specifications.*

*a) Are we to include a separate CV for the identified Project Manager in the proposal itself, along with the other expert CVs?*

*b) Can the Team Leader and identified Project Manager be one and the same person?*

*If so, do we add this additional information about the Project Manager in the profile data to be filled in, in ANNEX Q, Quest. 5?*

## **Cedefop's answer to question No 2**

a) No, CV is required only for the Team Leader, Researcher(s) and Country Expert(s). CV for the Project Manager who will represent the single contact point for all administrative and operational communication in regards to the contract implementation is not required. Nevertheless, the Project manager should be identified in the proposal.

b) Yes, the Team Leader and Project Manager can be the same person. In this case, CV of the Team Leader/Project Manager must be submitted but no additional information is required in this CV for the role of the Project Manager.

*Note: We assume you meant Annex G (and not Annex Q) in the last sentence.*