

**DEPARTMENT FOR COMMUNICATION****Privacy Statement on the protection of personal data in relation to
*Web Portal User Satisfaction Survey*****Identity of controller:**

The controller of the data undergoing processing is Cedefop. The responsible person is the Head of DCM.

Description of the processing:

This processing operation involves the circulation of an online survey (using the tool Lime Survey) asking for feedback on Cedefop's Web Portal, with the aim of identifying possible improvements and new features that could be implemented as part of the re-design of the website.

Purpose of the processing:

The purpose of the processing is to collect user feedback/opinions on Cedefop's web portal in order to introduce improvements.

Categories of personal data processed:

The survey does not ask respondents to enter identifying data (eg name, contact data etc.). However the respondents are required to indicate, by checking available options:

- Their user category/categories (*Cedefop staff; Web portal registered member; Cedefop newsletter recipient; Skillsnet member; Ambassador of toolkit tackling early leaving; ReferNet member; Other: FREE TEXT*)
- A description of their organisation
- Their role in the field of vocational education and training
- The country of their organisation
- Their age group

The retention period of the collected personal data:

Responses gathered via Lime Survey will be extracted and deleted from that tool following the finalisation of the related report. Anonymous data will be kept for statistical purposes.

Legal basis:

The legal basis for this processing operation is Article 2(1)(h) of Regulation (EU) 2019/128¹, stating that Cedefop should: “*disseminate information with a view to contributing to policies and to raising awareness and understanding of the potential of vocational education and training(...)*”. Processing undertaken with the aim of improving the web portal supports this objective.

Lawfulness of the processing:

Data are being processed in accordance with article 5 (1)(d) of the Regulation (EU) 2018/1725 as response is clearly optional and thus the respondents freely consent to participate.

Recipients/Processors of the data processed:

Data are being processed by ‘EWORX S.A.’, a company based in Athens, Greece, which acts as a processor on behalf of Cedefop. Apart from this company and Cedefop’s staff members responsible for this processing operation, data are not disclosed to other parties.

The data subject’s rights:

Data subjects have the rights (as far as it is reasonably possible*), to access, rectification and erasure of data, as foreseen in Regulation (EU) 2018/1725.

**Given the fact that identifying data is not collected, meaning the survey is effectively anonymous, it may not be possible to identify individual responses and act on such requests.*

Requests to exercise these rights can be addressed to the following e-mail address: nancy.toussaint@cedefop.europa.eu

Queries and concerns regarding the processing of the data subjects’ personal data may also be addressed to Cedefop’s Data Protection Officer at the following email: data-protection-officer@cedefop.europa.eu

Data subjects are also entitled to have recourse at any time to the European Data Protection Supervisor: <http://www.edps.europa.eu>, as foreseen in article 63 of Regulation 2018/1725

DATE UPDATED: 02 June 2019

¹ [Regulation \(EU\) 2019/128](#) of the European Parliament and of the Council of 16 January 2019 establishing a European Centre for the Development of Vocational Training (Cedefop) and repealing Council Regulation (EEC) No 337/75, OJ L 30, 31.1.2019, p. 90–105