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**Greece-Thessaloniki: ICT services for development of applications in PowerBuilder  
2014/S 175-308243**

**Contract notice**

**Services**

Directive 2004/18/EC

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s)**

Cedefop — European Centre for the Development of Vocational Training  
Europe Street 123, PO Box 22427  
Contact point(s): Ms Dimitra Eleftheroudi  
For the attention of: Mr George Paraskevaïdis  
551 02 Thessaloniki  
GREECE  
Telephone: +30 2310490064  
E-mail: [c4t-services@cedefop.europa.eu](mailto:c4t-services@cedefop.europa.eu)  
Fax: +30 2310490028

**Internet address(es):**

General address of the contracting authority: <http://www.cedefop.europa.eu>  
Address of the buyer profile: <http://www.cedefop.europa.eu>

**Further information can be obtained from:** The above mentioned contact point(s)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:** The above mentioned contact point(s)

**Tenders or requests to participate must be sent to:** The above mentioned contact point(s)

**I.2) Type of the contracting authority**

European institution/agency or international organisation

**I.3) Main activity**

Education

**I.4) Contract award on behalf of other contracting authorities**

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

ICT services for development of applications in PowerBuilder.

**II.1.2) Type of contract and location of works, place of delivery or of performance**

Services

Service category No 7: Computer and related services

Main site or location of works, place of delivery or of performance: Most tasks will be completed mainly in the contractor's premises and when necessary in Cedefop's premises (e.g. takeover, face-to-face meetings).

NUTS code

**II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves the establishment of a framework agreement

**II.1.4) Information on framework agreement**

Framework agreement with a single operator

**Duration of the framework agreement**

Duration in months: 48

**II.1.5) Short description of the contract or purchase(s)**

The purpose of this open invitation to tender is to conclude a framework contract with a service provider for the provision of services related to development of applications in PowerBuilder. Services will be acquired in the form of person-days. The tasks comprise mainly of development of client applications in PowerBuilder 12.5 and higher versions and database development in Sybase ASE 15.5.

**II.1.6) Common procurement vocabulary (CPV)**

72232000, 72212451, 72212517

**II.1.7) Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

**II.1.8) Lots**

This contract is divided into lots: no

**II.1.9) Information about variants**

Variants will be accepted: no

**II.2) Quantity or scope of the contract**

**II.2.1) Total quantity or scope:**

The estimated budget for the required services corresponds to approximately 700 person-days over 4 years; the person-days will not be distributed evenly over the years.

**II.2.2) Information about options**

Options: no

**II.2.3) Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:  
in months: 12 (from the award of the contract)

**II.3) Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions relating to the contract**

**III.1.1) Deposits and guarantees required:**

Not applicable.

**III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**

Payments will be made within 30 days of submission of invoices and at the conditions set out in the draft contract.

**III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Tenderers may choose between submitting a joint offer as a consortium/grouping or by introducing a bid as a single tenderer, in both cases with the possibility of having 1 or several subcontractors. Whichever type of bid is chosen, the tender must stipulate the legal status and role of each legal entity in the tender proposed.

For more information please refer to the tender documents.

**III.1.4) Other particular conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Subcontracting is allowed and is defined as the situation where a contract has been or is to be established between Cedefop and a contractor and where the contractor, in order to carry out that contract, enters into legal commitments with other entities for performing part of the service. If awarded, the contract will be signed by the selected tenderer (the contractor), who will be vis-à-vis Cedefop the only contracting party responsible for the performance of this contract. Cedefop has no direct legal commitment with the subcontractor(s). For more information please refer to the tender documents.

**III.2) Conditions for participation**

**III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**

Information and formalities necessary for evaluating if the requirements are met: Tenderers must meet the exclusion and selection criteria and have the legal position to allow them to participate in this tendering procedure.

Participation to this tender is only open to tenderers who are in a position to subscribe in full to the declaration on exclusion criteria and absence of conflict of interest in Annex C of the tender documents. For more information please refer to the tender documents.

**III.2.2) Economic and financial ability**

Information and formalities necessary for evaluating if the requirements are met: The tenderer must be in a stable financial position and have the economic and financial capacity to perform the contract.

Minimum level(s) of standards possibly required: Requirement:

The average annual turnover of the tenderer for the last 3 financial years concerning the type of services covered in this call for tenders, i.e. development in PowerBuilder, should be at least 100 000 EUR.

Proof of economic and financial capacity must be furnished by the following document:

signed statement (please fill in and sign your statement in questionnaire 2 of Annex G of the tender documents) of the tenderer's turnover for the last 3 financial years concerning the type of services similar in nature to those making the subject of this call for tenders.

In case of a consortium (grouping) or subcontracting each member of the consortium and all subcontractors (in line with points 4.1 or 4.2 of the tender documents) must provide the required statement for the economic and financial capacity (questionnaire 2 of Annex G of the tender documents), but the assessment of whether the minimum requirement is met will bear on the consortium as a whole or the tenderer together with his subcontractors.

In the event of recommendation for contract award, the winning tenderer (single tenderer or in the case of a consortium (grouping) each member of the consortium) will be requested to prove the above by submitting audited financial statements (audited profit and loss account/statement or equivalent) if these are foreseen by the respective national legislation. Should total subcontracting exceed 40 % of the work by value, Cedefop reserves the right to request audited financial statements also from the subcontractors. For tenderers or subcontractors (identified as per any of the 2 bullet points in paragraph 5 of point 4.2 of the tender documents) who are natural persons/freelancers, a tax declaration and tax clearance statement for the last 3 financial years will be requested.

If, for some exceptional reason the winning tenderer (or any consortium member or subcontractor) is unable to provide one or other of the above documents, he or she will be required to justify the non-provision and may prove his economic and financial capacity by any other document which Cedefop considers appropriate. Cedefop reserves the right to request any other document enabling it to verify the tenderer's economic and financial capacity.

### III.2.3) **Technical capacity**

Information and formalities necessary for evaluating if the requirements are met:

The tenderers are required to have sufficient technical and professional capacity to perform the contract.

Minimum level(s) of standards possibly required:

Requirements for technical and professional capacity:

- the tenderer must be enrolled in the relevant professional register,
- the tenderer must have the technical know-how, experience, expertise and adequate structure and resources to perform the services described in the terms of reference,
- the tenderer must have a minimum of 3 years' experience in the field of development in PowerBuilder, having performed at least 3 contracts during the last 3 years, the final value of the contracts in the list should total a minimum of 100 000 EUR,
- the tenderer's developers, whose involvement will be instrumental for the implementation of the contract, must have excellent knowledge of PowerBuilder and database development, as well as some knowledge of accounting/financial systems. The requirements for the successful implementation of the contract are as follows:

- post-secondary education degree, or 4 years of working experience in IT after completion of secondary education,
- in addition to the above, experience of at least 480 full person-days with PowerBuilder (version 10.5 and above) and database development (SQL technology, Sybase or MS SQL), within the last 4 years,
- experience of at least 1 year in development of applications dealing with accounting and/or financial resources management,
- excellent communication skills (spoken and written) in English (level C2 as determined in 'Language levels of the Common European Framework of Reference (CEF)' or equivalent).

Important: the number of years requested in all profiles above refers to complete years prior to the deadline of submission of offers.

Proofs/evidences of technical and professional capacity:

The following documents or information must be presented by the tenderer to prove his technical and professional capacity to perform the proposed contract:

- document for enrolment in the relevant professional register, as prescribed by the laws of the Member State, where the tenderer is established,
- brief company profile indicating the relevance of the activities of the company with the present call for tenders (questionnaire 4 in Annex G of the tender documents),
- list of at least 3 contracts performed in the past 3 years (to have been concluded by the deadline of submission of offers) in the field of PowerBuilder development describing the contracting authorities, the subjects, the amounts, the dates, the percentage and the specific tasks performed by the tenderer (questionnaire 3 in Annex G of the tender documents); the final value of the contracts in the list should total a minimum of 100 000 EUR,
- at least 4 detailed CVs of the tenderer's developers. The CVs must show evidence of proposed developers' experience and knowledge which enable them to perform the tasks described in Section 2.2 of the tender documents, satisfying the requirements in terms of educational background, length and scope of experience

and knowledge as specified in point 3.2.2.1 of the tender documents. The CVs proposed should clearly indicate which work experiences are relevant for the fulfilment of the specific requirements (specifying dates, employer, main activities and responsibilities, and technologies). In particular the CVs should clearly present the required 480 full person-days of PowerBuilder experience and clearly present the English linguistic abilities. CVs should not be anonymous, since the staff proposed with certain skills, education and experience should be identifiable for the execution of the contract.

In case of consortium or subcontracting, the consortium or the tenderer with all subcontractors together have to provide evidence of technical and professional capacity as a whole (please see also 4.1 and/or 4.2 of the tender documents).

**III.2.4) Information about reserved contracts**

**III.3) Conditions specific to services contracts**

**III.3.1) Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2) Staff responsible for the execution of the service**

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes

**Section IV: Procedure**

**IV.1) Type of procedure**

**IV.1.1) Type of procedure**

Open

**IV.1.2) Limitations on the number of operators who will be invited to tender or to participate**

**IV.1.3) Reduction of the number of operators during the negotiation or dialogue**

**IV.2) Award criteria**

**IV.2.1) Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

**IV.2.2) Information about electronic auction**

An electronic auction will be used: no

**IV.3) Administrative information**

**IV.3.1) File reference number attributed by the contracting authority:**

AO/RES/ITK/PowerBuilderServices/015/14.

**IV.3.2) Previous publication(s) concerning the same contract**

no

**IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4) Time limit for receipt of tenders or requests to participate**

29.10.2014

**IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6) Language(s) in which tenders or requests to participate may be drawn up**

Any EU official language

**IV.3.7) Minimum time frame during which the tenderer must maintain the tender**

until: 29.4.2015

**IV.3.8) Conditions for opening of tenders**

Date: 11.11.2014 - 11:00

Place:

Cedefop's premises.

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax (+30 2310490028) or by e-mail ([c4tservices@cedefop.europa.eu](mailto:c4tservices@cedefop.europa.eu)) at least 2 working days prior to the opening session.

**Section VI: Complementary information**

**VI.1) Information about recurrence**

**VI.2) Information about European Union funds**

**VI.3) Additional information**

The tender documents will be available on Cedefop's website:

<http://www.cedefop.europa.eu/EN/working-with-us/public-procurements/calls-for-tenders.aspx>

Cedefop's website will be updated regularly, therefore tenderers must ensure that they visit regularly the site for updates up to the closing date for receipt of tenders.

**VI.4) Procedures for appeal**

**VI.4.1) Body responsible for appeal procedures**

General Court

rue du Fort Niedergrünwald

2925

LUXEMBOURG

E-mail: [cfi.registry@curia.europa.eu](mailto:cfi.registry@curia.europa.eu)

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

Fax: +352 4303-2100

**VI.4.2) Lodging of appeals**

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

**VI.4.3) Service from which information about the lodging of appeals may be obtained**

same as in point VI.4.1

**VI.5) Date of dispatch of this notice:**

2.9.2014