



## CLARIFICATIONS 1 – QUESTIONS AND ANSWERS

### **Governance and financing of apprenticeship AO/RPA/PLI-ABARA/Apprenticeship/012/13**

REFERENCE: <http://www.cedefop.europa.eu/EN/working-with-us/public-procurements/21638.aspx>

#### Question 1:

We would like to have some clarifications concerning § 3.2.2 of the tender specifications. The Tenderer is required to have at least 3 contracts performed in the past 5 years in the field of governance and financing of apprenticeship/VET:

1. Does “in the past 5 years” mean from 1st January 2008 to 31st December 2012?
2. We performed a contract, in the relevant field, starting from march 2007 and ending 31st may 2008: could you confirm us that this contract can be included in the number of contracts performed?
3. We are currently performing a contract that started in January 2011 and will end by November 2013. We can provide “formal progress activity reports”, which we regularly send to our client. Could you confirm us that this contract can be included in the number of contracts performed?

#### Cedefop answer 1:

As per point 3.2.2 of the tender specifications, the tenderer must have performed at least three (3) contracts in the past five (5) years in the field of governance and financing of apprenticeship/vocational education and training.

The requested years are considered as a period where a contract may have started or finished within this period.

It remains however up to the Evaluation Committee to assess and determine the eligibility of the proof submitted by each tenderer within the framework of the exclusion-selection-award criteria.

### Question 2:

It concerns the number of "stakeholder workshops".

Item 3) of the Price schedule table is "Expenses on 3 workshops": 1 Experts workshops and 2 stakeholder workshops. But, on page 17 we read " The 'stakeholder workshops' will take place in each respective selected country."

The question is:

Are we expected to organise two (2) "stakeholder workshops" in total? Or are we expected to organise two (2) "stakeholder workshops" in each of the five (5) selected countries, therefore ten (10) "stakeholder workshops" in total?

### Cedefop answer 2:

As per points 2.3 and 2.5 of the tender specifications, the Contractor is expected to organise:

- one (1) expert workshop
- two (2) "stakeholder workshops" in each of the five (5) selected countries, therefore ten (10) "stakeholder workshops".