



OPEN INVITATION TO TENDER
AO/ECVL/ADEHM/ReturnToWork/004/11

“Return to Work – Work-based learning and the reintegration of unemployed adults into the labour market”

REQUEST FOR CLARIFICATION (1) – QUESTIONS & ANSWERS

Question Nr. 1

Is the Team Leader expected to have 5 years of experience in Europe-wide analyses of VET or can this specific skill be covered by a senior member of the team?

Cedefop’s clarification to Question Nr. 1

See Call for Tenders, page 20 – Technical and professional capacity:

Despite your reference to 5 years of experience, our understanding is that you refer to the following (among others) requirement for the Team Leader:

"...A minimum of **three (3) years** of professional experience in comparative analysis in thematic issues that are relevant to the present study, in particular through transversal and comparative analysis across EU countries"

We underline that the set of requirements for the Team Leader must be covered by him/her and not by other members of the research team.

Question Nr. 2

Are we expected to have established and named links in each country as part of the tendering process?

Cedefop’s clarification to Question Nr. 2

See Call for Tenders, page 25: For award criterion 2 "... a presentation and justification of potential data sources (e.g. surveys, interviews) at European and national levels and of potential key stakeholders to be contacted in any of the research stages....".

The tenderer is expected to present and justify potential stakeholders to be contacted in any of the research stages. Such potential stakeholders could, for example, be key reference institutions such as Public Employment Centres. At the stage of the application, the tenderer does not need to have already established links with the potential stakeholders who will be contacted, but must declare his readiness to do so if awarded the contract. If the tenderer does already have such established links and plans to use them, he should, however, disclose them.

Question Nr. 3

Are we expected to have expertise in languages other than English?

Cedefop's clarification to Question Nr. 3

No

Question Nr. 4

Will most of the literature be published in English?

Cedefop's clarification to Question Nr. 4

Yes