



Core-team preparatory meeting for In-company trainers Workshop

London, 1 - 2 July 2010

(Hosted by TTnet United Kingdom at Greenwich Maritime University Campus,
30 Park Row, SE10 9LS London,
Queen Anne Court, Tel.: +44 208 331 92 30)

Agenda

Thursday, 1 July, 2010 (room A039)

	<i>Coffee breaks foreseen at 11:15 and 15:45</i>
09.30 - 09.45	Registration
09.45 - 10.00	Opening and introduction Maria Todorova, Cedefop
10.00 - 13.00	Morning session
	Chair: Ioannis Zenios, TTnet Cyprus
	Clarification of terminology and delimitations
	Review of the proceedings of TTnet conferences / sessions / workshops on in-company trainers
13.00 - 13.15	Synopsis of Morning session Rapporteur: Konstantinos Papaefstathiou, TTnet Greece
13.15 - 14.15	<i>Lunch break</i>
14.15 - 17.15	Afternoon session
	Chair: Herold Gross, TTnet Germany
	Identification of the scope, the aim and the objectives of the workshop for in-company trainers
	Taking advantage of the Cedefop study on in-company trainers
	Certification and accreditation systems for trainers
	Occupational standards and profiles for trainers
	Good Praxis case studies
	Sectoral approach
17.15 - 17.30	Synopsis of Afternoon session Rapporteur: Christiana Porcarelli, TTnet Italy

Friday, 2 July 2010 (room A075)

	<i>Coffee breaks foreseen at 11h00 and 15h30</i>
09.30 - 12.30	Morning session
	Chair: Bruno Thiberge, TTnet France
	Designing the content of the Workshop
	Specific themes, Specific sectors and companies to be presented as Good Praxis case studies
	Comparative study for different countries
	Identification of common issues for European Countries and expansion on common interests
	Structuring the Workshop
	Distribution of the material
	Drafting the time schedule
<i>12.30 - 12.45</i>	Synopsis of Morning session Rapporteur: Antoine Barbara, TTnet Malta
<i>12.45 - 13.45</i>	<i>Lunch break</i>
13.45 - 16.45	Afternoon session
	Chair: Peter van Schnijdel, TTnet Netherlands
	Dealing with Organisational Details of the Workshop
	Venue and Time
	Organising Committee
	Attendees and Presenters
	Types of Outcomes to be produced
	Reporting and Dissemination of Results
<i>16.45 - 17.00</i>	Synopsis of Afternoon session Rapporteur: Nora M.T.Byrne, TTnet Ireland
<i>17.00</i>	Review and Conclusions Maria Todorova, Cedefop
