

GR-Thessaloniki: the role of loans in financing vocational education and training in Europe

2009/S 176-253035

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Cedefop — European Centre for the Development of Vocational Training, 123 Europe Street, PO Box 22427, Contact: Yancho Sirakov, Attn: Mr George Paraskevaidis, GR-55102 Thessaloniki. E-mail: c4t-services@cedefop.europa.eu. Fax +30 2310490028.

Internet address(es):

General address of the contracting authority: <http://www.cedefop.europa.eu/>.

Address of the buyer profile: <http://www.cedefop.europa.eu/>.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

European institution/agency or international organisation.

Education.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

The role of loans in financing vocational education and training in Europe.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 08.

Main place of performance: contractor's premises, except for some specific tasks for which the contractor's presence may be required at Cedefop's premises.

NUTS code: GR122.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

The aim of this invitation to tender is to commission a study to analyse the use of loans to finance and promote vocational education and training in selected EU Member States.

II.1.6) Common procurement vocabulary (CPV):

73000000.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

Estimated value excluding VAT: 77 000 EUR.

II.2.2) **Options:**

No.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Duration in months: 12 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

See tender documents.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

Payments will be made within 30 days after submission of invoices and at the conditions set out in the draft contract.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

See tender documents.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

Subcontracting is allowed: for more information please refer to tender documents.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: Tenderers must meet the exclusion and selection criteria and have the legal position to allow them to participate in this tendering procedure.

Participation to this tender is only open to tenderers who are in a position to subscribe in full to the declaration on exclusion criteria and absence of conflict of interest. Each and all requirements for economic and financial capacity should be fulfilled by the tenderer — alone (in the case of single tenderers) or by the consortium as a whole (if the tenderer is a consortium). Participation in the tender is open to all legal persons bidding either individually or in a grouping (consortium) of tenderers. In the case of a consortium, each consortium member must provide the required evidence for the economic and financial capacity and the selection criteria below will be applied to the consortium and the subcontractors as a whole. Legally binding proof of access to the subcontractors' services (if any, as identified as per the second sub-paragraph of point 4.2 of the tender document) should be provided at the latest before the signature of the contract. An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. They must in that case prove to the contracting authority that they will have at their disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at their disposal.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: Requirement: the tenderer must be in a stable financial position and have the economic and financial capacity to perform the contract, namely:

- the overall average annual turnover of the tenderer (single company or consortium (if applicable)) for the last 3 years for which the accounts have been closed, should be at least 150 000 EUR;
- the turnover concerning the type of services covered by this tender should be a minimum of 75 000 EUR for each of the last 3 financial years.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

Tenderers should have sufficient technical and professional capacity to perform the contract in particular with regard to their know-how, efficiency, experience and reliability. The tenderers should have the qualifications and skills to perform the tasks outlined in the terms of reference:

- 5 years of professional experience in research project management (for the team leader);
- 5 years of experience in comparative analysis at international level (for the team leader);
- 3 years of experience for the members of the proposed research team in the following fields of research: financing education and training, vocational education and training systems.

The team as a whole should have the required experience (3 years) in both fields:

- demonstrated capacity to access data and expertise at national and European levels;
- linguistic ability to communicate and draft to a high standard in English (level C1).

III.2.4) Reserved contracts:

No.

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

No.

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

Yes.

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Open.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used:

No.

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

AO/RPA/PLI-PSZO/Loans/016/09.

IV.3.2) Previous publication(s) concerning the same contract:

No.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:

Time limit for receipt of requests for documents or for accessing documents: 9.10.2009.

Payable documents: no.

IV.3.4) Time-limit for receipt of tenders or requests to participate:

23.10.2009.

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

Spanish. Danish. German. Greek. English. French. Italian. Dutch. Portuguese. Finnish. Swedish. Czech. Estonian. Hungarian. Lithuanian. Latvian. Maltese. Polish. Slovak. Slovenian. Irish. Bulgarian. Romanian.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

Until: 23.4.2010.

IV.3.8) Conditions for opening tenders:

Date: 6.11.2009 - 11:00.

Place: Cedefop's premises.

Persons authorised to be present at the opening of tenders: yes.

Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax (+30 2310490028) or by e-mail (C4T-services@cedefop.europa.eu) at least 2 working days prior to the opening session.

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

No.

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No.

VI.3) ADDITIONAL INFORMATION:

The tender documents are available for downloading on Cedefop's website: <http://www.cedefop.europa.eu>.

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures:

Court of First Instance of the European Communities, boulevard Konrad Adenauer, L-2925 Luxembourg. Tel. +352 4303-1. Fax +352 4303-2100.

VI.4.2) Lodging of appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained:

VI.5) DATE OF DISPATCH OF THIS NOTICE:

1.9.2009.