

**GR-Thessaloniki: ICT security services**

**2008/S 198-260868**

**Contract notice**

**Services**

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s):**

Cedefop, attention: Mr George Paraskevaidis, 123 Europe Street, PO Box 22427, GR-55102 Thessaloniki.  
Contact: Clotilde Assumel-Lurdin. Tel. (30-2310) 49 02 87. Fax (30-2310) 49 00 28. E-mail: [c4t-services@cedefop.europa.eu](mailto:c4t-services@cedefop.europa.eu).

**Further information can be obtained at:**

As in above-mentioned contact point(s).

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:**

As in above-mentioned contact point(s).

**Tenders or requests to participate must be sent to:**

As in above-mentioned contact point(s).

**I.2) Type of the contracting authority and main activity or activities:**

European institution/agency or international organisation.

Education.

The contracting authority is purchasing on behalf of other contracting authorities: no.

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

ICT Security Services.

**II.1.2) Type of contract and location of works, place of delivery or of performance:**

Services.

Service category: No 7.

Main place of performance: the tasks will be completed both on the contractor's premises and on Cedefop's premises.

NUTS code: GR122.

**II.1.3) The notice involves:**

The establishment of a framework agreement.

**II.1.4) Information on framework agreement:**

Framework agreement with a single operator.

Duration of the framework agreement: duration in months: 48.

**II.1.5) Short description of the contract or purchase(s):**

Services in the ICT security field aiming at ensuring that Cedefop is permanently updated in this field and is protected as far as confidentiality, integrity and availability of data and information across its overall ICT infrastructure are concerned. Services will cover the whole spectrum of ICT security, namely: configuration,

integration, availability, authentication, risk management, non-repudiation, access control, security classifications, security governance and incident management.

II.1.6) **Common procurement vocabulary (CPV):**

72000000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Estimated total value of the contract for 4 years: EUR 270 000.

II.2.2) **Options:**

No.

II.3) **Duration of the contract or time limit for completion:**

Duration in months: 12 (from the award of the contract).

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

See tender documents.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

See tender documents.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

See tender documents.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

1. Confidentiality: a tenderer who submits an offer must maintain confidentiality in respect of any document made available to him by Cedefop in respect of any information to which he may have access as a result of the tender. Any document submitted by tenderers will become the property of Cedefop and will be considered confidential.

2. Non-disclosure: services to be undertaken through this contract will rely on and take into account:

(a) a non-disclosure confidentiality agreement between the contractor and the Centre;

(b) recent developments in ICT security;

(c) extensively reflect and be based on ISO 27001/2 standards;

(d) use recent practices in security compliance audits.

3. Specific Cedefop context: while undertaking this assignment, the successful tenderer is required to take into account:

(a) the already existing documentation, information, and policy at the Centre in this area;

(b) the existing infrastructure;

(c) the skills and responsibilities of the staff;

(d) the related projects according to the priorities of the Centre;

(e) international standards (ISO 27002) and best practice for information security management.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: tender documents.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: tender documents.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met: tender documents.

III.2.4) **Reserved contracts:**

No.

III.3) **Conditions specific to services contracts**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

**Section IV: Procedure**

IV.1) **Type of procedure**

IV.1.1) **Type of procedure:**

Open.

IV.2) **Award criteria**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

AO/RES/SAN/SECAUP/026/08.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 7.11.2008.

Payable documents: no.

IV.3.4) **Time limit for receipt of tenders or requests to participate:**

21.11.2008.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

Bulgarian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

Duration in month(s): 6 (from the date stated for receipt of tender).

IV.3.8) **Conditions for opening tenders:**

Date: 1.12.2008 (11:00).

Place: Cedefop premises.

Persons authorised to be present at the opening of tenders: yes.

Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax (fax No (30-2310) 49 00 28) or by e-mail (C4T-services@cedefop.europa.eu) at least 2 working days prior to the opening session.

**Section VI: Complementary information**

VI.1) **This is a recurrent procurement:**

No.

VI.2) **Contract related to a project and/or programme financed by EU funds:**

No.

VI.3) **Additional information:**

Any subcontracting/subcontractor must be approved by Cedefop, either by accepting the bidder's tender, or, if proposed by the contractor after contract signature, in writing by an exchange of letters. The subcontracting/subcontractor will be accepted only if it is judged necessary and does not lead to distortion of competition. If awarded, the contract will be signed by the tenderer, who will be vis-à-vis Cedefop, the only contracting party responsible for the performance of this contract.

VI.4) **Procedures for appeal**

VI.5) **Date of dispatch of this notice:**

30.9.2008.