

**GR-Thessaloniki: supply of books, subscriptions to serials,
access to electronic resources and press clipping services**

2008/S 173-230353

Contract notice

Supplies

Section I: Contracting authority

I.1) Name, addresses and contact point(s):

Cedefop, attn: George Paraskevaïdis, 123 Europe Street, PO Box 22427, GR-55102 Thessaloniki.

Contact: George Paraskevaïdis, Yancho Sirakov. Tel. (30-2310) 49 02 30. Fax (30-2310) 49 00 28. E-mail: c4t-services@cedefop.europa.eu.

Internet address(es):

General address of the contracting authority: <http://www.cedefop.europa.eu/>.

Address of the buyer profile: <http://www.cedefop.europa.eu/>.

Further information can be obtained at:

as in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:

as in above-mentioned contact point(s).

Tenders or requests to participate must be sent to:

as in above-mentioned contact point(s).

I.2) Type of the contracting authority and main activity or activities:

European institution/agency or international organisation.

Education.

The contracting authority is purchasing on behalf of other contracting authorities: no.

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Supply of books, subscriptions to serials, access to electronic resources and press clipping services.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Supplies.

Purchase.

Main place of delivery: the address for delivery is Cedefop's address in Thessaloniki. For electronic resources, access should be granted by IP to the Cedefop offices in Thessaloniki and in Brussels.

NUTS code: GR122.

II.1.3) The notice involves:

The establishment of a framework agreement.

II.1.4) Information on framework agreement:

Framework agreement with a single operator.

Duration of the framework agreement: duration in months: 48.

Estimated total value of purchases for the entire duration of the framework agreement:
estimated value excluding VAT: EUR 428 000.

II.1.5) **Short description of the contract or purchase(s):**

The call for tender covers the following supplies and services:

lot 1: acquisition and delivery of books and other printed monograph publications;

lot 2: subscription and delivery of serials;

lot 3: access to electronic resources;

lot 4: electronic press clipping services.

II.1.6) **Common procurement vocabulary (CPV):**

22100000, 22110000, 22120000, 22200000, 22210000, 22212100, 22212000, 78400000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

Yes.

Tenders should be submitted for: 1 or more lots.

II.1.9) **Variants will be accepted:**

No.

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Estimated annual budget available for the 4 lots is EUR 107 000/year (excluding VAT).

Estimated total budget for the 4 lots is EUR 428 000 (excluding VAT) over 4 years.

II.2.2) **Options:**

No.

II.3) **Duration of the contract or time limit for completion:**

Duration in months: 12 (from the award of the contract).

Information about lots

Lot No 1

Title: Acquisition and delivery of books and other printed monograph publications

1) **Short description:**

The main purpose of the contract under lot 1 will be the purchase of books and other monograph publications through a single supplier. It will also include delivery, monitoring, bibliographic and newsletter services. This lot includes 4 categories of books:

— scientific books in the field of VET,

— reference books,

— staff books,

— training books.

2) **Common procurement vocabulary (CPV):**

22100000.

3) **Quantity or scope:**

Estimated quantity of purchase is approximately 300 titles per year, including reference works and monographs.

The annual volume is estimated at EUR 30 000.

Lot No 2

Title: Subscription and delivery of serials

- 1) **Short description:**
The main purpose of the contract under lot 2 will be the provision of serials including electronic subscriptions through a single supplier.
- 2) **Common procurement vocabulary (CPV):**
22200000.
- 3) **Quantity or scope:**
Estimated annual volume/quantity of purchase is approximately 160 hard copies of serials, annuals, including 13 daily newspapers and 4 weekly magazines, plus some serials published exclusively in electronic (online) form. The annual volume is estimated at EUR 40 000.

Lot No 3

Title: Access to electronic resources

- 1) **Short description:**
The main purpose of the contract under lot 3 will be the provision of electronic subscriptions and resources.
- 2) **Common procurement vocabulary (CPV):**
78400000, 22120000.
- 3) **Quantity or scope:**
Subscription to several databases and resources (i.e. Britannica, SourceOECD, DanteWeb, Dialog Classic, IMD World Competitiveness, online dictionaries 'Larousse', 'Harraps', etc.) and some others given in Annex I C 3 of the tender documents and other databases and publications with a focus on EU or vocational education and training (VET) in its wider sense. The annual volume is estimated at EUR 20 000.

Lot No 4

Title: Electronic press clipping services

- 1) **Short description:**
The main purpose of the contract under lot 4 will be the provision of an electronic press clipping service in order to monitor Cedefop's media coverage and to follow up the press releases.
- 2) **Common procurement vocabulary (CPV):**
78400000, 22120000.
- 3) **Quantity or scope:**
Electronic press clipping services by monitoring a range of media sources: newswires, newspapers, television and radio transcripts. The annual volume is estimated at EUR 17 000.

Section III: Legal, economic, financial and technical information

- III.1) **Conditions relating to the contract**
- III.1.1) **Deposits and guarantees required:**
See tender documents.
- III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**
See tender documents.
- III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

See tender documents.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

The contract shall be valid for a period of 1 year and may be renewed automatically up to 3 times, each for an additional period of 1 year, to a maximum period of 4 years (1+1+1+1). For more details please see the tender documents.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: in the case where offers are submitted by a consortium, the selection criteria, specified in the tender documents, will be applied to the consortium as a whole. Any subcontracting/subcontractor must be approved by Cedefop, either by accepting the bidder's tender, or, if proposed by the contractor after framework contract signature, in writing by an exchange of letters. The subcontracting/subcontractor will be accepted only if it is judged necessary and does not lead to distortion of competition. If awarded, the contract for the respective lot(s) will be signed by the tenderer, who will be, vis-à-vis Cedefop, the only contracting party responsible for the performance of this contract.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: the tenderer must be in a stable financial position and have the economic and financial capacity to perform the contract. The annual turnover of the tenderers for each of the last 2 years for which the accounts have been closed must amount to at least:

- 1) for lot 1 — EUR 70 000;
- 2) for lot 2 — EUR 90 000;
- 3) for lot 3 — EUR 50 000;
- 4) for lot 4 — EUR 40 000.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:

tenderers should prove that they have sufficient technical and professional capacity to perform the contract as required below:

- organisational structure of the tenderer (company profile) and rate of coverage of the market of the call for tenders as evidenced by (international) client lists and relevant acknowledgement letters.
- Coverage of a minimum of 50 publishers (news sources — for lot 4).
- At least 3 years' experience in the supply and in the provision of the respective services requested in the lot that the tenderer is applying for.
- The tenderers should have performed in the past 3 years at least 3 contracts similar to the scope of each lot of this call for tenders for which the tenderer is applying.

III.2.4) **Reserved contracts:**

No.

III.3) **Conditions specific to services contracts**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

No.

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure:
Open.

IV.2) Award criteria

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used:

No.

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

AO/CID/MWI/Books-serials-electronic resources-press clippings/022/08.

IV.3.2) Previous publication(s) concerning the same contract:

No.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:

Time limit for receipt of requests for documents or for accessing documents: 9.10.2008.

Payable documents: no.

IV.3.4) Time limit for receipt of tenders or requests to participate:

17.10.2008.

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

Bulgarian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

Duration in month(s): 6 (from the date stated for receipt of tender).

IV.3.8) Conditions for opening tenders:

Date: 29.10.2008 (11:00).

Place: Cedefop.

Persons authorised to be present at the opening of tenders: yes.

Each tenderer may be represented at the tender opening session by 1 person. The name of the person attending the opening must be notified in writing by fax (Fax (30-2310) 49 00 28) or by e-mail (c4t-services@cedefop.europa.eu) at least 2 working days prior to the opening session.

Section VI: Complementary information

VI.1) This is a recurrent procurement:

No.

VI.2) Contract related to a project and/or programme financed by EU funds:

No.

VI.5) Date of dispatch of this notice:

26.8.2008.