

GR-Thessaloniki: database administration services — Sybase and MS SQL

2008/S 155-208649

Contract notice

Services

Section I: Contracting authority

I.1) Name, addresses and contact point(s):

Cedefop, attn: George Paraskevaïdis, 123 Europe Street, PO Box 22427, GR-55102 Thessaloniki.

Contact: George Paraskevaïdis, Yancho Sirakov. Tel. (30-2310) 49 02 30. Fax (30-2310) 49 00 28. E-mail: c4t-services@cedefop.europa.eu.

Internet address(es):

General address of the contracting authority: <http://www.cedefop.europa.eu/>.

Address of the buyer profile: <http://www.cedefop.europa.eu/>.

Further information can be obtained at:

As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:

As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to:

As in above-mentioned contact point(s).

I.2) Type of the contracting authority and main activity or activities:

European institution/agency or international organisation.

Education.

The contracting authority is purchasing on behalf of other contracting authorities: no.

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Database administration services — Sybase and MS SQL.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 7.

Main place of performance: contractor's premises, except for some specific tasks where the contractor's presence may be required at Cedefop's premises.

NUTS code: GR122.

II.1.3) The notice involves:

The establishment of a framework agreement.

II.1.4) Information on framework agreement:

Framework agreement with a single operator.

Duration of the framework agreement: duration in months: 48.

- II.1.5) **Short description of the contract or purchase(s):**
This call for tender is for the provision of services related to database administration of Cedefop database servers, in order to ensure smooth functioning and data security.
- II.1.6) **Common procurement vocabulary (CPV):**
30252000.
- II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**
Yes.
- II.1.8) **Division into lots:**
Yes.
Tenders should be submitted for: 1 or more lots.
- II.1.9) **Variants will be accepted:**
No.
- II.2) **Quantity or scope of the contract**
- II.2.1) **Total quantity or scope:**
— Regular database administration of database servers with production and test databases (for lot 1 — 3 database servers with 5 production and 8 test databases in total; for lot 2 — 5 database servers with 7 production and 14 test databases),
— the total estimated number of man-hours for consulting services and other assignments under the 2 lots is 450 (for lot 1 — 200 m/h, for lot 2 — 250 m/h) for the maximum possible duration of the framework contract of 4 years (in case the framework contract is renewed up to 3 times, each for an additional period of 1 year, to a maximum period of 4 years).
- II.2.2) **Options:**
No.
- II.3) **Duration of the contract or time limit for completion:**
Duration in months: 12 (from the award of the contract).

Information about lots

Lot No 1

Title: Sybase servers

- 1) **Short description:**
The contractor shall ensure the smooth running of the Sybase database servers with minimum down-time and no loss of data resulting from poor administration by providing regular database administration of database servers with production and test databases.
The contractor should also provide consulting services and perform other assignments.
- 2) **Common procurement vocabulary (CPV):**
30252000.
- 3) **Quantity or scope:**
— Regular database administration of 3 database servers with 5 production and 8 test databases in total,
— consulting services and other assignments: estimated 200 man-hours over 4 years (in case the FW contract is renewed up to 3 times, each for an additional period of 1 year, to a maximum period of 4 years).

Lot No 2

Title: MS SQL

- 1) **Short description:**
The contractor shall ensure the smooth running of the MS SQL database servers with minimum down-time and no loss of data resulting from poor administration by providing regular database administration of database servers with production and test databases.
The contractor should also provide consulting services and perform other assignments.
- 2) **Common procurement vocabulary (CPV):**
30252000.
- 3) **Quantity or scope:**
— Regular database administration of 5 database servers, with 7 production and 14 test databases in total,
— consulting services and other assignments: estimated 250 man-hours over 4 years (in case the FW contract is renewed up to 3 times, each for an additional period of 1 year, to a maximum period of 4 years).

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

See tender documents.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

See tender documents.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

See tender documents.

III.1.4) Other particular conditions to which the performance of the contract is subject:

Yes.

The contract shall be valid for a period of 1 year and may be renewed up to 3 times, each for an additional period of 1 year, to a maximum period of 4 years (1+1+1+1). Any renewal will be subject to an amendment to this contract.

Any subcontracting/subcontractor must be approved by Cedefop, either by accepting the bidder's tender, or, if proposed by the contractor after framework contract signature, in writing by an exchange of letters. The subcontracting/subcontractor will be accepted only if it is judged necessary and does not lead to distortion of competition. If awarded, the contract will be signed by the tenderer, who will be vis-à-vis Cedefop, the only contracting party responsible for the performance of this contract.

For more details please see the tender documents.

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met:

in the case offers are submitted by a consortium, the selection criteria, specified in the tender documents, will be applied to the consortium as a whole unless otherwise specified (i.e. for the tenderer or in case of a consortium — for the leading member of the consortium).

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met:

see tender documents.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

see tender documents.

III.2.4) **Reserved contracts:**

No.

III.3) **Conditions specific to services contracts**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

Section IV: Procedure

IV.1) **Type of procedure**

IV.1.1) **Type of procedure:**

Open.

IV.2) **Award criteria**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

AO/RES/ICTF/DB-ADMIN/019/08.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 10.9.2008.

Payable documents: no.

IV.3.4) **Time limit for receipt of tenders or requests to participate:**

23.9.2008 (17:00).

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

Bulgarian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

Duration in month(s): 6 (from the date stated for receipt of tender).

IV.3.8) **Conditions for opening tenders:**

Date: 6.10.2008 (11:00).

Place: Cedefop.

Persons authorised to be present at the opening of tenders: yes.

Each tenderer may be represented at the tender opening session by 1 person. The name of the person attending the opening must be notified in writing by fax ((30-2310) 49 00 28) or by e-mail (c4t-services@cedefop.europa.eu) at least 2 working days prior to the opening session.

Section VI: Complementary information

VI.1) **This is a recurrent procurement:**

No.

VI.2) **Contract related to a project and/or programme financed by EU funds:**

No.

VI.5) **Date of dispatch of this notice:**

31.7.2008.