

**GR-Thessaloniki: VET financing mechanisms in selected EU Member States**

**2007/S 246-298983**

**Contract notice**

**Services**

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s):**

Cedefop — European Centre for the Development of Vocational Training, attn: Mr George Paraskevoidis, 123, Europe Street, PO Box 22427, GR-55102 Thessaloniki. Contact: Ms Dimitra Eleftheroudi. Fax (30-2310) 49 00 28. E-mail: [c4t-services@cedefop.europa.eu](mailto:c4t-services@cedefop.europa.eu).

**Internet address(es):**

General address of the contracting authority: <http://www.cedefop.europa.eu>.

Address of the buyer profile: <http://www.cedefop.europa.eu>.

**Further information can be obtained from:**

the above-mentioned contact point(s).

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the above-mentioned contact point(s).

**Tenders or requests to participate must be sent to:**

the above-mentioned contact point(s).

**I.2) Type of the contracting authority and main activity or activities:**

European institution/agency or international organisation.

The contracting authority is purchasing on behalf of other contracting authorities: no.

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

VET financing mechanisms in selected EU Member States.

**II.1.2) Type of contract and location of works, place of delivery or of performance:**

Services.

Service category No 8.

Main place of performance:  
contractor's premises.

**II.1.3) The notice involves:**

A public contract.

**II.1.5) Short description of the contract or purchase(s):**

The purpose of this tender is to contract out a study to examine different instruments to finance VET (collective and co-financing mechanisms) in 12 selected EU Member States. The study will provide relevant findings as to support evidence-based policy making.

**II.1.6) Common procurement vocabulary (CPV):**

73000000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Maximum budget available: EUR 48 000.

II.3) **Duration of the contract or time-limit for completion:**

Duration: 12 months from the award of the contract.

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

See tender documents.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

See tender documents.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

See tender documents.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

Subcontracting is allowed. For more information please refer to tender documents.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: see tender documents.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: see tender documents.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met: see tender documents.

III.3) **Conditions specific to services contracts**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

**Section IV: Procedure**

IV.1) **Type of procedure:**

Open.

- IV.2) **Award criteria**
- IV.2.1) **Award criteria:**  
The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.
- IV.2.2) **An electronic auction will be used:**  
No.
- IV.3) **Administrative information**
- IV.3.1) **File reference number attributed by the contracting authority:**  
AO/A/PLI/VETfinancing/018/2007.
- IV.3.2) **Previous publication(s) concerning the same contract:**  
No.
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**  
Time-limit for receipt of requests for documents or for accessing documents:  
18.1.2008.  
Payable documents: no.
- IV.3.4) **Time-limit for receipt of tenders or requests to participate:**  
1.2.2008.
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**  
Bulgarian, Czech, Danish, Dutch, English, Estonian, Finnish, French, Irish, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**  
Duration: 6 months from the date stated for receipt of tenders.
- IV.3.8) **Conditions for opening tenders:**  
13.2.2008 (11:00).  
Place: Cedefop's premises.  
Persons authorised to be present at the opening of tenders: yes.  
Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax (Fax No (30-2310) 49 00 28) or by e-mail (c4t-services@cedefop.europa.eu) at least 2 working days prior to the opening session.

**Section VI: Complementary information**

- VI.1) **This is a recurrent procurement:**  
No.
- VI.2) **Contract related to a project and/or programme financed by EU funds:**  
No.
- VI.3) **Additional information:**  
The tender documents are available for downloading on Cedefop's web site ([www.cedefop.europa.eu](http://www.cedefop.europa.eu)). Please note that Cedefop will be closed from 24.12.2007 to 2.1.2008.
- VI.5) **Date of dispatch of this notice:**  
9.12.2007.