

**GR-Thessaloniki: personal computers, laptops and other mobile equipment**

**2007/S 204-247331**

**Contract notice**

**Supplies**

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s):**

Cedefop, attn: Mr George Paraskevaïdis, 123 Europe Street, PO Box 22427, GR-55102 Thessaloniki.

Contact: Clotilde Assumel-Lurdin. Tel. (30-2310) 49 02 87. Fax (30-2310) 49 00 28. E-mail:

[c4t-services@cedefop.europa.eu](mailto:c4t-services@cedefop.europa.eu).

**Further information can be obtained from:**

as in above-mentioned contact point(s).

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

as in above-mentioned contact point(s).

**Tenders or requests to participate must be sent to:**

as in above-mentioned contact point(s).

**I.2) Type of the contracting authority and main activity or activities:**

European institution/agency or international organisation.

The contracting authority is purchasing on behalf of other contracting authorities: no.

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Personal computers, laptops and other mobile equipment.

**II.1.2) Type of contract and location of works, place of delivery or of performance:**

Supplies.

Main site or location of works:

Cedefop premises.

NUTS code: GR122.

**II.1.3) The notice involves:**

The establishment of a framework agreement.

**II.1.4) Information on framework agreement:**

Framework agreement with a single operator.

Duration of the framework agreement: 48 months.

**II.1.5) Short description of the contract or purchase(s):**

The specifications and requirements in this document constitute a call for tenders for the purchase of personal computers (desktop PCs and flat panel displays), laptops, various ancillary equipment and associated services.

**II.1.6) Common Procurement Vocabulary (CPV):**

30200000, 30231250, 30231300, 30232000, 30213200, 30213100, 30231220, 50300000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

Yes.

Tenders should be submitted for 1 or more lots.

II.1.9) **Variants will be accepted:**

No.

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

Maximum expenditure over 4 years:

for lot 1— EUR 190 000;

for lot 2 — EUR 70 000.

II.2.2) **Options:**

No.

II.3) **Duration of the contract or time-limit for completion:**

Duration: 24 months from the award of the contract.

**Information about lots:**

Lot No 1— Personal computers

1) **Short description:**

Acquisition of personal computers (desktop PCs and flat panel displays), various ancillary equipment and associated services.

2) **Common procurement vocabulary (CPV):**

30200000, 30231300, 30231250, 30232000, 50300000.

3) **Quantity or scope:**

Maximum expenditure for 4 years: EUR 190 000.

5) **Additional information about lots:**

The contract shall be awarded to the tenderer submitting the tender offering the best value for money (best quality-price ratio principle).

Lot No 2 — Laptops and other mobile equipment

1) **Short description:**

Acquisition of laptops, various ancillary equipment and associated services.

2) **Common procurement vocabulary (CPV):**

30213200, 30213100, 30231220, 50300000, 30232000.

3) **Quantity or scope:**

Maximum expenditure over 4 years: EUR 70 000.

5) **Additional information about lots:**

The contract shall be awarded to the tenderer submitting the tender offering the best value for money (best quality-price ratio principle).

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions relating to the contract**

III.1.1) **Deposits and guarantees required:**

See tendering documents.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

See tendering documents.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

See tendering documents.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

Subcontracting is allowed. For more information please refer to tendering documents.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met:  
see tendering documents.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met:  
see tendering documents.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:  
see tendering documents.

III.2.4) **Reserved contracts:**

No.

**Section IV: Procedure**

IV.1) **Type of procedure:**

Open.

IV.2) **Award criteria**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **Administrative information**

IV.3.1) **File reference number attributed by the contracting authority:**

AO/E/ICTF/PCs-Laptops/017/07.

IV.3.2) **Previous publication(s) concerning the same contract:**

Prior information notice

Notice number in OJ: [2007/S 71-86408](#) of 12.4.2007.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time-limit for receipt of requests for documents or for accessing documents:  
5.11.2007.

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

19.11.2007 (17:00).

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

Bulgarian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

6 months from the date stated for receipt of tender.

IV.3.8) **Conditions for opening tenders:**

26.11.2007 (11:00).

Place: Cedefop premises.

Persons authorised to be present at the opening of tenders: yes.

Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax: (30-2310) 49 00 28, or by e-mail: C4T-services@cedefop.europa.eu), at least 2 working days prior to opening session.

**Section VI: Complementary information**

VI.1) **This is a recurrent procurement:**

No.

VI.2) **Contract related to a project and/or programme financed by EU funds:**

No.

VI.5) **Date of dispatch of this notice:**

11.10.2007.