

**GR-Thessaloniki: purchase of office furniture and associated services**

**2007/S 193-234212**

**Contract notice**

**Supplies**

**Section I: Contracting authority**

**I.1) Name, addresses and contact point(s):**

Cedefop — European Centre for the Development of Vocational Training, attn: Mr George Paraskevaidis, 123, Europe Street, PO Box 22427, GR-55102 Thessaloniki. Contact: Ms Dimitra Eleftheroudi. Fax (30-2310) 49 00 28. E-mail: [c4t-services@cedefop.europa.eu](mailto:c4t-services@cedefop.europa.eu).

**Internet address(es):**

General address of the contracting authority: <http://www.cedefop.europa.eu>.

Address of the buyer profile: <http://www.cedefop.europa.eu>.

**Further information can be obtained from:**

the above-mentioned contact point(s).

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the above-mentioned contact point(s).

**Tenders or requests to participate must be sent to:**

the above-mentioned contact point(s).

**I.2) Type of the contracting authority and main activity or activities:**

European institution/agency or international organisation.

The contracting authority is purchasing on behalf of other contracting authorities: no.

**Section II: Object of the contract**

**II.1) Description**

**II.1.1) Title attributed to the contract by the contracting authority:**

Purchase of office furniture and associated services.

**II.1.2) Type of contract and location of works, place of delivery or of performance:**

Supplies.

Purchase.

Main place of delivery:

Cedefop's premises.

NUTS code: GR122.

**II.1.3) The notice involves:**

The establishment of a framework agreement.

**II.1.4) Information on framework agreement:**

Framework agreement with a single operator.

Duration of the framework agreement: 48 months.

Estimated total value of purchases for the entire duration of the framework agreement:

Estimated total value excluding VAT: EUR 120 000.

Frequency and value of the contracts to be awarded: initial contract duration of 2 years with 2 possible extensions of 1 year each.

**II.1.5) Short description of the contract or purchase(s):**

Cedefop is seeking to conclude a framework contract for the purchase of office furniture and associated services.

**II.1.6) Common procurement vocabulary (CPV):**

36121000.

**II.1.7) Contract covered by the Government Procurement Agreement (GPA):**

Yes.

**II.1.8) Division into lots:**

No.

**II.1.9) Variants will be accepted:**

No.

**II.2) Quantity or scope of the contract**

**II.2.1) Total quantity or scope:**

The total value of the required products is not expected to exceed an upper limit of EUR 120 000 over a 4-year period.

**II.3) Duration of the contract or time-limit for completion:**

24 months from the award of the contract.

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions relating to the contract**

**III.1.1) Deposits and guarantees required:**

See tender documents.

**III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

See tender documents.

**III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

See tender documents.

**III.1.4) Other particular conditions to which the performance of the contract is subject:**

Yes.

Subcontracting is allowed. For further information please refer to the tender documents.

**III.2) Conditions for participation**

**III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met:

See tender documents.

**III.2.2) Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met:

See tender documents.

**III.2.3) Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:

See tender documents.

**Section IV: Procedure**

**IV.1) Type of procedure:**

Open.

**IV.2) Award criteria**

**IV.2.1) Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

**IV.2.2) An electronic auction will be used:**

No.

**IV.3) Administrative information**

**IV.3.1) File reference number attributed by the contracting authority:**

AO/E/ICTF/OfficeFurniture/014/07.

**IV.3.2) Previous publication(s) concerning the same contract:**

No.

**IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:**

Time-limit for receipt of requests for documents or for accessing documents:

2.11.2007.

Payable documents: no.

**IV.3.4) Time-limit for receipt of tenders or requests to participate:**

16.11.2007.

**IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:**

Bulgarian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Italian, Irish, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish.

**IV.3.7) Minimum time frame during which the tenderer must maintain the tender:**

Duration: 6 months from the date stated for receipt of tenders.

**IV.3.8) Conditions for opening tenders:**

26.11.2007 (11:00).

Place: Cedefop's premises.

Persons authorised to be present at the opening of tenders: yes.

Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax ((30-2310) 49 00 28) or by e-mail ([c4t-services@cedefop.europa.eu](mailto:c4t-services@cedefop.europa.eu)) at least 2 working days prior to the opening session.

**Section VI: Complementary information**

**VI.1) This is a recurrent procurement:**

No.

**VI.2) Contract related to a project and/or programme financed by EU funds:**

No.

**VI.3) Additional information:**

The tender documents are available for downloading on Cedefop's web site ([www.cedefop.europa.eu](http://www.cedefop.europa.eu)).

**VI.5) Date of dispatch of this notice:**

25.9.2007.