



EXECUTIVE DIRECTOR

CONCLUSIONS OF THE EXTENDED EXECUTIVE BOARD MEETING 3 AND 4 JULY 2023

CEDEFOP THESSALONIKI

(1) WELCOME AND ADOPTION OF THE AGENDA

The Chairperson concluded that the agenda was adopted with the proposed amendments.

- 1 **Welcome and adoption of the agenda** (*decision*)
- 2 **Implementation of the Work Programme 2023** (*discussion*)
- 3 **Climate neutrality study – Outcomes and scenarios** (*discussion*)
- 4 **Cedefop's financing strategy** (*discussion*)
- 5 **Annual Report brochure – Proposals for the way forward** (*discussion*)
- 6 **Appeals Committee – Chairpersonship for the next mandate** (*information/discussion*)
- 7 **Procedure for the possible extension of the term of office of the Executive Director** (*discussion*)
- 8 **Preliminary draft agenda of the 101st Management Board meeting on 5 and 6 October 2023 and draft schedule of meetings** (*discussion/decision*)
- 9 **Administrative reporting**
 - (a) Conferences, publications and web services (*information*)
 - (b) Internal Control (ICC) activities (discharge 2021, audits, evaluations and other sources of assurance) (*information*)
 - (c) Sharing accountancy services with EIGE (*information/discussion*)
 - (d) Transfers of commitment and payment appropriations in 2023 (*information*)
 - (e) Update on HR-related issues (*information*)
- 10 **Any other business**

- (a) Outcomes of the briefing meeting of 2 June with (new) MB members and alternates, state of play of the new MB, including pending declarations of interest (*information*)
- (b) Updated ReferNet charter (*information*)
- (c) Reporting officers for the annual appraisal of the Executive Director

(2) IMPLEMENTATION OF THE WORK PROGRAMME 2023 (DISCUSSION)

The Chairperson congratulated Cedefop's staff on the implementation of the 2023 Work Programme so far and concluded that members took note of the information.

(3) CLIMATE NEUTRALITY STUDY – OUTCOMES AND SCENARIOS (DISCUSSION)

The Chairperson concluded that the climate neutrality strategy and the roadmap to 2030 would be included in the 2024-26 Single Programming Document, which would be submitted to the MB members for approval in October 2023.

(4) CEDEFOP'S FINANCING STRATEGY (DISCUSSION)

The Chairperson concluded that members took note of the budgetary situation and Cedefop's proposals for finding new ways of financing core activities. The note would be further developed taking into account the comments received.

(5) ANNUAL REPORT BROCHURE – PROPOSALS FOR THE WAY FORWARD (DISCUSSION)

The Chairperson concluded that members reached consensus on the Annual Report process. The Executive Board would continue being consulted but there would be no formal adoption by the Management Board. This proposal would be presented to the Management Board in October 2023 for decision.

(6) APPEALS COMMITTEE – CHAIRPERSONSHIP FOR THE NEXT MANDATE (INFORMATION/DISCUSSION)

The Chairperson concluded that by the end of July 2023, she would proceed with the appointment of the Chair of Cedefop's Appeals Committee for the next 3 years.

(7) PROCEDURE FOR THE POSSIBLE EXTENSION OF THE TERM OF OFFICE OF THE EXECUTIVE DIRECTOR (DISCUSSION)

The Chairperson concluded that the decision on the extension of the term of office of the Executive Director should be adopted by the MB in October 2023. The note to be addressed to the MB would be adapted taking into account the comments received.

(8) PRELIMINARY DRAFT AGENDA OF THE 101ST MANAGEMENT BOARD MEETING ON 5 AND 6 OCTOBER 2023 AND DRAFT SCHEDULE OF MEETINGS (DISCUSSION/DECISION)

The Chairperson concluded that the Management Board agenda was adopted with the proposed changes.

(9) ADMINISTRATIVE ISSUES

(a) Conferences, publications and web services (information)

The Chairperson concluded that members took note of the information.

(b) Internal Control (ICC) activities (discharge 2021, audits, evaluations and other sources of assurance) (information)

The Chairperson concluded that members took note of the information.

(c) Sharing accountancy services with EIGE (information/discussion)

The Chairperson concluded that the proposal for sharing accountancy services with EIGE would be submitted to the Management Board for approval in October 2023.

(d) Transfers of commitment and payment appropriations in 2023 (information)

Members took note of the information.

(e) Update on HR-related issues (information)

The Chairperson concluded that members took note of information.

(10) ANY OTHER BUSINESS

(a) Outcomes of the briefing meeting of 2 June with (new) MB members and alternates, state of play of the new MB, including pending declarations of interests (information)

The Chairperson concluded that members took note of the information.

(b) Updated ReferNet charter (information)

The Chairperson concluded that members took note of the information.

(c) Reporting officers for the Executive Director

The Chairperson concluded that an item on the reporting officers for the annual appraisal of the Executive Director would be included in the MB agenda in October for decision.

The Chairperson thanked members and closed the meeting at 13.15 CET.