



RB(2022)01410

**CONCLUSIONS OF THE EXECUTIVE BOARD MEETING ON  
5 OCTOBER 2022****CEDEFOP-THESSALONIKI****(1) WELCOME AND ADOPTION OF THE AGENDA**

*The Chair concluded that the agenda of the Executive Board meeting was adopted.*

- 1 **Welcome and adoption of the agenda** (*decision*)
- 2 **Preparation of the Management Board meeting of 6 and 7 October 2022 with special attention to items submitted for decision** (*orientation*)
- 3 **Update on HR issues** (*information*)
- 4 **Any other business**

**(2) PREPARATION OF THE MANAGEMENT BOARD MEETING OF 6 AND 7 OCTOBER 2022 WITH SPECIAL ATTENTION TO ITEMS SUBMITTED FOR DECISION (ORIENTATION)**

- (a) **Item 4 – Revised draft Single Programming Document 2023-25, including Cedefop's portfolio review/Opinion of the European Commission** (*discussion/adoption*)

*The Chairperson concluded that the draft SPD 2023-25 would be submitted to the Management Board for endorsement of the general orientations. Adjustments might be necessary when the Commission services announced the 2022 salary indexation (expected in November). Adjustments might also be needed in relation to Cedefop's contribution to the European Year of Skills 2023 once the Commission's plans became available. If such adjustments lead to significant changes, particularly concerning the Work Programme 2023, the Executive Board would be consulted during its meeting of December and the approval of the Management Board would be sought by written procedure, before Christmas. Cedefop's SPD would become final after adoption of the Union budget setting the amount of the contributions and the establishment plan, which was expected in December 2022.*

**(b) Item 7 – Elections of the Chairperson and Deputy Chairpersons of the MB and composition of the Executive Board / Extended Executive Board (decision)**

*The Chairperson concluded that the groups would announce their nominations at the Management Board plenary meeting.*

**(c) Item 8g – Amending Financing decision**

*The Chairperson concluded that the amending financing decision would be submitted to the Management Board for adoption.*

**(d) Item 9a – Dates of Executive Board and Management Board meeting in 2023**

*The Chairperson concluded that members should discuss the dates and format of the meetings with their groups and confirm their availability at the MB meeting.*

**(3) UPDATE ON HR ISSUES (INFORMATION)**

*The Chairperson concluded that members took note of the information.*

**(4) ANY OTHER BUSINESS**

No items for discussion.