



CONCLUSIONS OF THE EXECUTIVE BOARD MEETING OF 3 MARCH 2021 VIRTUAL ZOOM MEETING

(1) WELCOME AND ADOPTION OF THE AGENDA

The Chairperson concluded that the agenda was adopted with these amendments.

- 1 **Welcome and adoption of the agenda** (*decision*)
- 2 **Reporting**
 - (a) Draft Annual Report 2020 (*discussion*)
 - (b) Draft reporting from the Executive Board to the Management Board on main issues (*discussion*)
 - (c) Outcomes of the wellbeing survey 2020 (*information*)
- 3 **Implementation of the Work Programme 2021 including proposal for integrated monitoring by Cedefop of VET recommendation and Osnabrück declaration** (*discussion*)
- 4 **Cooperation with EU Agencies** (*discussion*)
- 5 **Restructuring of Cedefop's legal function** (*information*)
- 6 **Administrative issues**
 - (a) Audits and evaluations (*information*)
 - (b) Discharge 2019 and lobbying of Cedefop with the EP (*information*)
 - (c) Conferences, publications and web services (*information*)
 - (d) Update on recruitments (*information*)
- 7 **Any other business**
 - Annual management plan 2021 (*information*)
 - Executive Board meeting on 24 June 2021 (*confirmation of date and format of meeting*)
 - Updated information on Cedefop's building (*information*)

(2) REPORTING

(a) Draft Annual Report 2020 (discussion)

The Chairperson congratulated Cedefop's management and staff on the implementation of their work programme in 2020 and the 100% budget execution. The final draft Annual Report 2020, including the comments received, would be sent to the Management Board for adoption by written procedure. It would then be published on Cedefop's website.

(b) Draft reporting from the Executive Board to the Management Board on main issues (discussion)

The Chairperson concluded that members took note of the information. The reporting would be sent to the MB for information.

(c) Outcomes of the wellbeing survey 2020 (information)

The Chairperson concluded that the members congratulated Cedefop management and staff on successfully coping with the crisis and the extra work, which provided valuable contributions to the VET community.

(3) IMPLEMENTATION OF THE WORK PROGRAMME 2021 INCLUDING PROPOSAL FOR INTEGRATED MONITORING BY CEDEFOP OF VET RECOMMENDATION AND OSNABRÜCK DECLARATION (DISCUSSION)

The Chairperson concluded that members expressed their support for option 1. Depending on the outcome of the ACVT discussions, and if (some elements of) option 2 remained on the table, this would require discussion in the next Management Board meeting.

(4) COOPERATION WITH EU AGENCIES (DISCUSSION)

The Chairperson concluded that members agreed with the Executive Director's proposal for an exchange of observers with Eurofound. A letter would be addressed to the Chairperson of Eurofound's MB. If accepted, the benefits of this exchange would be assessed in three years' time.

(5) RESTRUCTURING CEDEFOP'S LEGAL FUNCTION (INFORMATION)

The Chairperson concluded that members appreciated the transparent process. The EB supported the Executive Director's conclusion to re-establish an internal legal advisor. In the context of the ongoing selection procedure for a Head of HR, members also supported the timeline proposed for the launch of the selection procedure in the second half of 2021.

(6) ADMINISTRATIVE ISSUES

(a) Audits and evaluations (information)

The Chairperson concluded that members took note of the information.

(b) Discharge 2019 (information)

The Chairperson concluded that members took note of the information.

(c) Conferences, publications and web services (information)

The Chairperson concluded that members took note of the information.

(d) Update on recruitments (information)

The Chairperson concluded that Executive Board members took note of the information.

(7) ANY OTHER BUSINESS

(a) Annual management plan 2021 (information)

The Chairperson concluded that members took note of the information.

(b) Executive Board meeting on 24 June 2021 (confirmation of date and format of meeting)

The Chairperson concluded that the next EB meeting would take place virtually on 24 June 2021.

(c) Updated information on Cedefop's building (information)

The Chairperson concluded that members took note of the information and supported Cedefop in finding a solution with the Greek authorities.