



CONCLUSIONS OF THE EXECUTIVE BOARD MEETING 11 MARCH 2020 VIRTUAL MEETING

(1) WELCOME AND ADOPTION OF THE AGENDA

The Chairperson concluded that the agenda was adopted with the following amendments:

- 1 **Welcome and adoption of the agenda** (*decision*)
- 2 **Results of the reflection group on Cedefop's strategy post 2020** (*discussion*)
- 3 **Discharge 2018** (*information*)
- 4 **(a) Adoption of the minutes of the Executive Board meeting of 6 December 2019** (*decision*)
(b) Adoption of the sensitive conclusions of the in-camera meeting of 6 December 2019 (*decision*)
- 5 **Reporting**
 - (a) Draft Annual Report 2019 (*decision*)
 - (b) Draft reporting from the Executive Board to the Management Board on main issues (*discussion*)
- 6 **Implementation of the Work Programme 2020** (*discussion*)
- 7 **Administrative reporting**
 - (a) Audits and evaluations (*information*)
 - (b) Conferences, publications and web services (*information*)
 - (c) Update on HR-related issues (*information*)
- 8 **Any other business**
 - (a) Annual Management Plan 2020 (*information*)
 - (b) Pending declarations of interests (*information*)
 - (c) Independent expert appointed by the Parliament (*information*)
 - (d) Cedefop's Appeals Committee (*information*)

(2) RESULTS OF THE REFLECTION GROUP ON CEDEFOP'S STRATEGY POST 2020 (DISCUSSION)

The Chairperson concluded that Cedefop, in cooperation with the reflection group, should prepare a draft strategy post 2020 taking into consideration the comments of the members, as well as the EU policy papers that would be released soon. The draft strategy would be discussed in the Extended Executive Board meeting on 29 and 30 June in Thessaloniki.

(3) DISCHARGE 2018 (INFORMATION)

The Chairperson concluded that a one-page handout with arguments against the merger including the proposal of shared services among all agencies would be sent to the Executive Board members. The Discharge 2018 and its amendments would be part of the agenda in the Extended Executive Board meeting in June.

(4) A) ADOPTION OF THE MINUTES OF THE EXECUTIVE BOARD MEETING OF 6 DECEMBER 2019 (DECISION)

The Chairperson concluded that the minutes of the Executive Board meeting of 6 December 2019 were adopted. The conclusions only would be uploaded on Cedefop's website.

(B) ADOPTION OF THE SENSITIVE CONCLUSIONS OF THE IN-CAMERA MEETING OF 6 DECEMBER 2019 (DECISION)

The Chairperson concluded that the in-camera conclusions of the Executive Board meeting of 6 December 2019 were adopted. Due to its sensitivity, the document would have limited distribution to the participants of the meeting.

(5) REPORTING

(A) DRAFT ANNUAL REPORT 2019 (DECISION)

The Chairperson concluded that the draft Annual Report 2019 would be sent to the Management Board for adoption by written procedure. It would then be published on Cedefop's website. A discussion on the performance measurement system indicators would be part of the agenda of the Extended Executive Board meeting in June. The term 'senior' would be revised in order to reflect best the four stakeholders comprising the Management Board of Cedefop.

(B) DRAFT REPORTING FROM THE EXECUTIVE BOARD TO THE MANAGEMENT BOARD ON MAIN ISSUES (DISCUSSION)

The Chairperson concluded that members took note of the information. The reporting from the Executive Board would be sent to the Management Board for information.

(6) IMPLEMENTATION OF THE WORK PROGRAMME 2020 (DISCUSSION)

The Chairperson concluded that members took note of the information.

(7) ADMINISTRATIVE REPORTING (INFORMATION)

(A) AUDITS AND EVALUATIONS (INFORMATION)

The Chairperson concluded that members took note of the information and welcomed the closure of the IAS recommendations of 2018. She congratulated Cedefop management on its hard work.

(B) CONFERENCES, PUBLICATIONS AND WEB SERVICES (INFORMATION)

The Chairperson concluded that members took note of the information.

(C) UPDATE ON HR-RELATED ISSUES (INFORMATION)

The Chairperson concluded that the report of PWC and the follow-up action plan would be part of the agenda of the Extended Executive Board meeting in June.

(8) ANY OTHER BUSINESS

a) Annual Management Plan 2020 (information)

Members took note of the information provided in the document.

b) Pending declarations of interests

The Chairperson concluded that further to the reminders, members participating in the next Management Board meeting(s) who had not yet signed a declaration of interests would be asked to do so on the day of the meeting.

c) Independent expert appointed by the European Parliament (information)

The Chairperson concluded that Deputy Chairpersons and the spokesperson from the Employers' group were invited to participate in the meeting with Mr Becker at the end of the Extended Executive Board meeting on 30 June 2020.

(d) Cedefop's Appeals Committee (information)

The Chairperson concluded that members took note of the information.