



EXECUTIVE DIRECTOR

RB(2020)00041

CONCLUSIONS OF THE EXECUTIVE BOARD MEETING ON 2 OCTOBER 2019 – PRIOR TO MANAGEMENT BOARD MEETING CEDEFOP – THESSALONIKI

(1) WELCOME AND ADOPTION OF THE AGENDA

The Chairperson welcomed the proposal and concluded that the agenda was adopted with the requested amendments.

- 1 **Welcome and adoption of the agenda** (*decision*)
- 2 **(a) Adoption of the confidential minutes of the in-camera meeting of 27 June 2019** (*decision*)
(b) Adoption of the minutes of the Enlarged Executive Board meeting of 27 and 28 June 2019 (*decision*)
- 3 **Preparation of the Management Board meeting of 3 and 4 October 2019 with special attention to items which are submitted for decision** (*orientation*)
- 4 **Cedefop Appeals Committee** (*discussion*)
- 5 **Update on recruitment procedures** (*information*)
- 6 **Any other business**

(2) (A) ADOPTION OF THE CONFIDENTIAL MINUTES OF THE IN-CAMERA MEETING ON 27 JUNE 2019 (DECISION)

Note for the file: The confidential minutes of the in-camera meeting of 27 June 2019 were adopted during the in-camera meeting.

(B) ADOPTION OF THE MINUTES OF THE ENLARGED EXECUTIVE BOARD MEETING OF 27 AND 28 JUNE 2019 (DECISION)

The Chairperson concluded that the minutes of the Enlarged Executive Board meeting of 27 June 2019 were adopted.

(3) PREPARATION OF THE MANAGEMENT BOARD MEETING OF 3 AND 4 OCTOBER 2019 WITH SPECIAL ATTENTION TO ITEMS WHICH ARE SUBMITTED FOR DECISION (ORIENTATION)

The Chairperson concluded that the MB agenda would be amended accordingly.

The Chairperson concluded that the coordinators should discuss and inform the members of their groups.

Item 4a Revised draft programming document 2020-22/Opinion of the European Commission

The Chairperson concluded that the discussion would continue in the groups' and Management Board meetings. The text would be amended taking into consideration the members' comments. At this stage, no decision could be taken as the Commission's opinion on the draft PD 2020-22 was still pending. A written procedure for the adoption of the final draft would be launched by early December. The PD and the budget 2020 would only become final after adoption of the EU general budget for the year 2020, which was expected in November.

The Chairperson concluded that members took note of the information.

Item 7 Rules of Procedure of the MB and the EB

Article 2(1) – Replacement of the Chairperson

The Chairperson concluded that the agreed text of Article 2(1) was the following: 'if the Chairperson is not in a position to perform his or her duties, these shall be performed by one of the Deputy Chairpersons, taken in descending order of seniority in their current position as Deputy Chairperson. Where Deputy Chairpersons have equal seniority, they will be taken in descending order of seniority as member of the Management Board'.

Article 9(1) – Attendance at meetings

The Chairperson concluded that the two options would be presented to the Management Board by Ms Descy and members would vote by roll call. She urged members to try and find consensus before the plenary meeting in order to avoid voting.

Article 9(2) – Attendance at meetings

The Chair concluded that members agreed with the Commission's proposal.

Article 17 – Written procedures

The Chairperson concluded that members agreed with the Commission's proposal.

Item 9 – Elections of Chairperson and Deputy Chairpersons of the MB and composition of the Executive Board/Enlarged Executive Board

The Chairperson concluded that groups should ensure the gender and geographical balance when nominating their members for the composition of the Executive and Extended Executive Board.

10a – Dates of Executive Board meetings and Management Board meeting in 2020

The following dates were proposed:

Dates	Meeting location
Executive Board meetings in 2020	
Week of 3-6 March 2020	Brussels
25-26 June or 29-30 June 2020	Thessaloniki
1-4 December 2020	Brussels
Management Board meeting 2020	
Thursday 8 and Friday 9 October with an Executive Board meeting on the eve, Wednesday 7 October	Thessaloniki

The Chairperson concluded that these dates should be discussed in the groups' meetings.

10b – Amending budget 2019

The Chairperson said that the members took note of the information. The draft decision would be discussed in the groups' meetings and submitted for adoption under item 10 of the MB agenda (any other business).

(4) CEDEFOP APPEALS COMMITTEE (DISCUSSION)

The Chairperson concluded that although not urgent, the issue should be discussed in the next Executive Board meetings so that members could find a common position and make a decision.

(5) UPDATE ON RECRUITMENT PROCEDURES (INFORMATION)

The Chairperson concluded that members took note of the information.

(6) ANY OTHER BUSINESS

None.