
GR-Thessaloniki: evaluation of Eurostat data sources in relation to education, training and skills

2006/S 128-136073

Contract notice

Section I: Contracting authority

I.1) Name, addresses and contact point(s):

Cedefop — European Centre for the Development of Vocational Training, attn: Mr Christian F. Lettmayr, 123, Europe Street, PO Box 22427, GR-55102 Thessaloniki. Contact point: Ms Alessandra Cerutti. Tel. (30-2310) 49 00 61. E-mail: c4t-services@cedefop.europa.eu. Fax (30-2310) 49 00 28.

Internet address(es):

General address of the contracting authority (URL): <http://www.cedefop.europa.eu>.

Further information can be obtained from:

the above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the above-mentioned contact point(s).

Tenders or requests to participate must be sent to:

the above-mentioned contact point(s).

I.2) Type of the contracting authority and main activity or activities:

European institution/agency or international organisation.

The contracting authority is purchasing on behalf of other contracting authorities:

No.

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Evaluation of Eurostat data sources in relation to education, training and skills.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category No 8.

Main place of performance: contractor's premises.

NUTS code: GR122.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement

II.1.5) Short description of the contract or purchase(s):

The subject of this contract is:

- the review and assessment of Eurostat data sources in relation to education and training, in particular vocational education and training, lifelong learning and skills, and
- the development of a practical concept of a harmonised modular system of statistics and indicators on vocational education and training (VET).

II.1.6) Common procurement vocabulary (CPV):

73000000.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

Yes.

II.1.8) Division into lots:

No.

II.1.9) Variants will be accepted:

No.

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

Maximum budget available: EUR 40 000.

II.2.2) Options:

No.

II.3) Duration of the contract or time-limit for completion:

Duration: 12 months from the award of the contract.

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

Payments will be made 30 days after submission of invoices and at the conditions set out in the draft contract and in the technical specifications.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

Groupings of suppliers (or consortia), irrespective of their legal form, may submit a tender on condition that it complies with the rules of competition. Such groupings (or consortia) must specify the company or person heading the project and must also submit a copy of the document authorising this company or person to submit a bid. If awarded, the contract will be signed by the company or the person heading the project who will be 'vis-à-vis' Cedefop, the only contracting party responsible for the performance of this contract. Tenders from consortia of firms or group of service providers, contractors or suppliers, must specify the role, qualifications and experience of each member or group.

III.1.4) Other particular conditions to which the performance of the contract is subject:

Yes.

All subcontracting must be approved by the Cedefop, either by accepting the contractor's offer, or, if proposed by the contractor after contract signature, by an exchange of letters. The subcontracting will be accepted only if

it is judged by Cedefop to be necessary to complete the project, and does not lead to distortion of competition. If awarded, the contract will be signed by the tenderer who will be the only contracting party responsible for the performance of the contract.

The tenderer must indicate clearly in their methodology which parts of the work will be subcontracted, and the identity of all subcontractors undertaking more than 10 % of the work by value. Full details of the technical and professional capacity of such subcontractors must also be given. Where no subcontractor is given, the work will be assumed to be carried out directly by the tenderer.

III.2) **Conditions for participation**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met:

Legal position — means of proof required.

Tenderers must indicate in which State they have their headquarters or domicile and present the supporting evidence normally acceptable in that country's law. In addition, they should provide evidence of their inscription in the professional/trade register, if applicable.

Exclusion of tenderers:

Grounds for exclusion:

To be eligible for participating in this contract award procedure, tenderers must certify that they are not in 1 of the situations listed below:

a) they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

b) they have been convicted of an offence concerning their professional conduct by a judgement which has the force of 'res judicata';

c) they have been guilty of grave professional misconduct proven by any means which Cedefop can justify;

d) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the contract is to be performed;

e) they have been the subject of a judgement which has the force of 'res judicata' for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;

f) following another procurement procedure or grant award procedure financed by the Community budget, they have been declared to be in a serious breach of contract for failure to comply with their contractual obligations.

Contracts may not be awarded to tenderers who, during the procurement procedure:

— are subject to a conflict of interest,

— are guilty of misrepresentation in supplying the information required by Cedefop as a condition of participation in the contract procedure or fail to supply this information.

Means of proof required:

Cedefop will accept, as satisfactory evidence that the tenderer is not in 1 of the situations described, a declaration on its honour.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met:

Economic and financial capacity — means of proof required:

Proof of economic and financial capacity may be provided by 1 or more of the following documents:

- (a) appropriate statements from banks or evidence of professional risk indemnity insurance;
- (b) balance sheets or extracts from balance sheets for at least the last 2 years for which accounts have been closed (where publication of the balance sheet is required under the company law of the country in which the economic operator is established);
- (c) a statement of overall turnover and turnover concerning services covered by the contract during the last 3 financial years.

In case the tenderer is unable to submit such documents, he is required to provide justification.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

Technical and professional capacity:

The tenderer must comply in terms of technical and professional capacity with the following criteria:

- (a) educational and professional qualifications, knowledge and skills of those person(s) who will perform the tasks;
- (b) those person(s) who will be responsible for the overall management of the contract must have professional experiences in statistical surveys/data collections related to population and/or social conditions at national and/or international level;
- (c) those person(s) who will perform the tasks must have at least 2 years of practical professional experiences in statistical surveys and/or data collections related to population and/or social conditions, preferably education, training and skills, at national and/or international level;
- (d) those person(s) who will perform the tasks must have the know-how to access and to process Eurostat data, and to evaluate Eurostat data sources;
- (e) the tenderer must have the technical capacity to access and to process Eurostat data, and to evaluate Eurostat data sources;
- (f) linguistic ability (good capacity to speak and write in English).

Minimum level(s) of standards possibly required:

The tenderer must provide the following documents and information as proof of its technical and professional capacity:

- (a) CVs of those person(s) who will be responsible for the overall management of the contract and of those person(s) who will perform the tasks;
- (b) list(s) of work results of those person(s) who will perform the tasks, related to relevant statistical surveys/data collections at national and/or international level;
- (c) a list of major contracts/studies carried out by the tenderer in the past 3 years with sums, dates and recipients;
- (d) a description of the tenderer's work and research facilities, including technical equipment and tools, to be used for the work to be carried out under this contract;
- (e) description of planned measures to ensure the overall quality of the results.

III.2.4) Reserved contracts:

No.

III.3) Conditions specific to services contracts

III.3.1) Execution of the service is reserved to a particular profession:

No.

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

Yes.

Section IV: Procedure

IV.1) Type of procedure:

Open.

IV.2) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used:

No.

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

AO/A/KNE/Eurostat-in-VET/015/06

IV.3.2) Previous publication(s) concerning the same contract:

No.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:

Time-limit for receipt of requests for documents or for accessing documents:

21.8.2006 (17:00).

Payable documents: no.

IV.3.4) Time-limit for receipt of tenders or requests to participate:

4.9.2006 (17:00).

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Slovak, Slovene, Spanish and Swedish.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

Duration: 6 months from the date stated for receipt of tenders.

IV.3.8) Conditions for opening tenders:

Date: 18.9.2006 (10:00).

Place: Cedefop's premises, 123 Europe Street, GR-Thessaloniki (Pylaia).

Persons authorised to be present at the opening of tenders: yes.

Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax (30-2310) 49 00 28 or by e-mail (c4t-services@cedefop.europa.eu) no later than 15.9.2006 (17:00).

Section VI: Complementary information

VI.1) This is a recurrent procurement:

No.

VI.2) **Contract related to a project and/or programme financed by EU funds:**

No.

VI.3) **Additional information:**

All documents concerning this call for tender may be downloaded from Cedefop's web site:

www.cedefop.europa.eu.

VI.4) **Procedures for appeal**

VI.5) **Date of dispatch of this notice:**

28.6.2006.