

GR-Thessaloniki: provision of language courses for Cedefop staff

2006/S 74-076802

Contract notice

Section I: Contracting authority

I.1) Name, addresses and contact point(s):

Cedefop — European Centre for the Development of Vocational Training, attn: Mr Christian F. Lettmayr, 123 Europe Str. — PO Box 22427, GR-55102 Thessaloniki. Contact point: Ms Dimitra Eleftheroudi. Fax. (30-2310) 49 00 28. E-mail: c4t-services@cedefop.eu.int.

Internet address(es):

General address of the contracting authority: <http://www.cedefop.eu.int>.

Address of the buyer profile (URL): <http://www.cedefop.eu.int>.

Further information can be obtained from:

As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to:

As in above-mentioned contact point(s).

I.2) Type of the contracting authority and main activity or activities:

European institution/agency or international organisation.

The contracting authority is purchasing on behalf of other contracting authorities:

No.

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Provision of language courses for Cedefop staff.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 24.

Main place of performance: Cedefop premises, 123 Europe Str., GR-57001 Thessaloniki.

NUTS code: GR122.

II.1.3) The notice involves:

The establishment of a framework agreement.

II.1.4) Information on framework agreement:

Framework agreement with several operators.

Duration of the framework agreement:

Duration: 48 months.

II.1.5) Short description of the contract or purchase(s):

The specifications and requirements in this document constitute a call for tenders for the provision of language courses for Cedefop staff.

II.1.6) Common procurement vocabulary (CPV):

80428000.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

Yes.

II.1.8) Division into lots:

Yes.

Tenders should be submitted for: one or more lots.

II.1.9) Variants will be accepted:

No.

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope:

Lot 1: provision of English courses 450 hours per year average;

lot 2: provision of Greek courses 700 hours per year average;

lot 3: provision of French courses 250 hours per year average;

lot 4: provision of German courses 125 hours per year average;

lot 5: provision of Italian courses 100 hours per year average;

lot 6: provision of Spanish courses 125 hours per year average.

II.2.2) Options:

No.

II.3) Duration of the contract or time-limit for completion:

48 months from the award of the contract.

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

See tendering documents.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

See tendering documents.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

See tendering documents.

III.1.4) Other particular conditions to which the performance of the contract is subject:

Yes. Subcontracting is allowed. For more information please refer to tendering documents.

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met:
See tendering documents.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met:
See tendering documents.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:
See tendering documents.

III.2.4) Reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Execution of the service is reserved to a particular profession:

No.

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

Yes.

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure:

Open.

IV.2) Award criteria

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used:

No.

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

AO/E/TPE/EN-GR-FR-DE-IT-ES/008/06

IV.3.2) Previous publication(s) concerning the same contract:

No.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:

Time-limit for receipt of requests for documents or for accessing documents:

16.5.2006 (17:00)

Payable documents: no.

IV.3.4) Time-limit for receipt of tenders or requests to participate:

30.5.2006 (17:00).

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Slovak, Slovene, Spanish and Swedish.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

Duration: 6 months from the date stated for receipt of tender.

IV.3.8) **Conditions for opening tenders:**

15.6.2006. (11:00).

Place: Cedefop's premises.

Persons authorised to be present at the opening of tenders: yes.

Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax (Fax No (30-2310) 49 00 28) or by e-mail (c4t-services@cedefop.eu.int) no later than 13.6.2006 (17:00).

Section VI: Complementary information

VI.1) **This is recurrent procurement:**

No.

VI.2) **Contract related to a project and/or programme financed by EU funds:**

No.

VI.3) **Additional information**

VI.4) **Procedures for appeal**

VI.5) **Date of dispatch of this notice:**

5.4.2006.

Annex B Information about lots

Lot No 1

Title: Provision of English language courses

1) **Short description**

2) **Common procurement vocabulary (CPV):**

80428000.

3) **Quantity or scope:**

Average 450 hours per year.

Average price per hour has been set up at EUR 29.

4) **Indication about different date for duration of contract or starting/completion:**

Duration: 48 months from the award of the contract.

5) **Additional information about lots**

Lot No 2

Title: Provision of Greek language courses

1) **Short description**

- 2) **Common procurement vocabulary (CPV):**
80428000.
- 3) **Quantity or scope:**
Average 700 hours per year.
Average price per hour has been set up at EUR 29.
- 4) **Indication about different date for duration of contract or starting/completion:**
Duration: 48 months from the award of the contract.
- 5) **Additional information about lots**

Lot No 3

Title: Provision of French language courses

- 1) **Short description**
- 2) **Common procurement vocabulary (CPV):**
80428000.
- 3) **Quantity or scope:**
Average 250 hours per year.
Average price per hour has been set up at EUR 29.
- 4) **Indication about different date for duration of contract or starting/completion:**
Duration: 48 months from the award of the contract.
- 5) **Additional information about lots**

Lot No 4

Title: Provision of German language courses

- 1) **Short description**
- 2) **Common procurement vocabulary (CPV):**
80428000.
- 3) **Quantity or scope:**
Average 125 hours per year.
Average price per hour has been set up at EUR 29.
- 4) **Indication about different date for duration of contract or starting/completion:**
Duration: 48 months from the award of the contract.
- 5) **Additional information about lots**

Lot No 5

Title: Provision of Italian language courses

- 1) **Short description**
- 2) **Common procurement vocabulary (CPV):**
80428000.
- 3) **Quantity or scope:**
Average 100 hours per year.

Average price per hour has been set up at EUR 29.

4) **Indication about different date for duration of contract or starting/completion:**

Duration: 48 months from the award of the contract.

5) **Additional information about lots**

Lot No 6

Title: Provision of Spanish language courses

1) **Short description**

2) **Common procurement vocabulary (CPV):**

80428000.

3) **Quantity or scope:**

Average 125 hours per year.

Average price per hour has been set up at EUR 29.

4) **Indication about different date for duration of contract or starting/completion:**

Duration: 48 months from the award of the contract.

5) **Additional information about lots**