

Please split into **four groups**.

In each group, a "Host" and a Rapporteur have been determined, who will stay on the same table, the other group members will move to another table after each discussion round.



1. During this session, you will exchange and discuss your ideas and experiences.
2. On each table, **three specific questions** will be discussed. There are **four discussion rounds**. Except for the Host and the Rapporteur, everyone else will move to another table after each round. Each round lasts **40 minutes**.
3. When you change table after each discussion round please mix as much as possible with other participants. Try to be with as many new persons as possible during every round.
4. Please take notes of your key findings on the flipchart paper that you will find on each table.

THE ROLE OF TRAVELLER EXPERTS

1. The traveller experts move **every 40 minutes** from table to table carrying out the following tasks:
 - a. Bring in each table their expertise and experience on each topic and become engaged in open dialogue and sharing ideas on the two pre-defined questions. **Country and sectoral examples** should be mentioned to enrich the dialogue with evidence.
 - b. Note key ideas, doodle and draw using the markers and paper on the table to create a 'shared visual space'.
 - c. Each time traveller experts move to a new table, they are bringing with them the threads of the last round and discuss them with those brought by other travellers. As the rounds progress the conversation moves to deeper levels.
2. On the second morning, traveller experts complement and comment the reporting of the key messages drawn from each table and presented by the Rapporteurs.

THE ROLE OF THE HOSTS

1. The Host does not move from the table. He/she stays at the table and has the following tasks:
 - a. Welcomes in every round the traveller experts to the table.
 - b. Present a brief synthesis of the main discussion points and key ideas of the previous session to the next group that comes to the table.
 - c. Facilitate the discussion.
 - d. Take note of the main points and findings of each discussion round.
 - e. Connect the knowledge: linking and connecting the ideas and insights generated by each group in order to allow common knowledge to grow or a big picture to build up.
2. Apart from this, the Host also participates in the discussion at the table.
3. The Host helps the Rapporteur to prepare the key messages for the next morning.

THE ROLE OF THE RAPPORTEURS

1. The Rapporteur does not move from the table. He/she stays at the table and has the following tasks:
 - a. When new participants come to the table, he/she helps the host to briefly share key insights from the prior conversation so others can link and build using ideas from their respective tables.
 - b. Write down in a personal notebook (or laptop) the key points of the conversations.
 - c. Remind people at the table to note down in the flipchart key connections, ideas, discoveries and deeper questions as they emerge.
2. Apart from this, the Rapporteur also participates in the discussion at the table.
3. The following morning, the Rapporteur presents the summary and main messages based on the topic and predefined questions of his/her table in the plenary session. The outcomes of the table should be presented in the form of **key messages**. Key messages may be formulated and addressed to different stakeholders and levels: ministry officials, researchers, practitioners, etc.

Time:
You have 40 minutes for each discussion round