

My Key

Description

MyKey aims to validate skills, knowledge and competences acquired through non-formal and also informal learning related to the key competences and transversal skills.

Beneficiaries

Students, teachers, school administrators.

Countries

 Cyprus

 Germany

 Greece

 Italy

 Romania

Date of creation of toolkit and periodicity of updates

2014

Purpose of the toolkit

MyKey aims to validate skills, knowledge and competences acquired through non-formal and also informal learning related to the key competences and transversal skills.

Description of each of the tools

MyKey aims to reduce early school leaving and improve students' performance in schools. MyKey is based on a holistic approach building on skills, knowledge and competences acquired through non-formal and also informal learning related to the key competences and transversal skills. In a nutshell, students at risk are able to document their non-formal/informal knowledge, skills and competences. Based on that it is possible to evaluate these activities and generate a certificate which can be authenticated by the school.

The consortium developed an overall implementation strategy and three accompanying guides for students, teachers and administrators, supporting schools and other institutions interested in using and implementing MyKey. All materials are available for free in English, Italian, Greek, Romanian and German.

The developed materials include:

- Step-by-step guide for students for the use of MyKey,
- Information Pack for teachers for the use of MyKey,
- Guide for School Administrators,
- [Letter of consent \(parents, school agreement\) \(English sample\)](#),
- Questionnaires for Students/Teachers/Admins for evaluating MyKey,
- Case Study of a student (sample for showing the potential and possibilities of MyKey),
- [MyKey Certificate \(English sample\)](#),
- [Non-For-Lesl flyer \(English sample\)](#).

Type of indicators used in the identification of learners at risk of early leaving

Step-by-step guide for students, information pack for teachers, and guide for school administrators.

Source of information of the different tools

Non-Formal Learning Can Prevent Early School Leaving (NON-FOR LESL) is a two-year lasting European project co-funded by the Erasmus+ Programme.

Link/s to the toolkit and further information

<https://www.non4lesl.eu/>

Downloads

 My key website

[EN](#)

Related intervention approaches



Validation of non-formal and informal learning

Source URL: <https://www.cedefop.europa.eu/en/en/tools/vet-toolkit-tackling-early-leaving/resources/my-key>