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**Greece-Thessaloniki: Renovation of facades at the Cedefop building
2016/S 048-079078**

Contract notice

Supplies

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

Cedefop — European Centre for the Development of Vocational Training
Europe Street 123, PO Box 22427
Thessaloniki
551 02
GREECE
Contact person: Ms Dimitra Eleftheroudi
Telephone: +30 2310490064
E-mail: c4t-services@cedefop.europa.eu
Fax: +30 2310490028
NUTS code: GR122

Internet address(es):

Main address: <http://www.cedefop.europa.eu>
Address of the buyer profile: <http://www.cedefop.europa.eu>

I.2) Joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.cedefop.europa.eu/about-cefdefop/public-procurement>
Additional information can be obtained from the abovementioned address
Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Renovation of facades at the Cedefop building.
Reference number: AO/DRS/ASAIN/Windows/003/16.

II.1.2) Main CPV code

45421100

II.1.3) Type of contract

Supplies

II.1.4) **Short description:**

The project comprises design, manufacture and implementation services for the replacement of the existing aluminium curtain wall system, of 3 skylights and of separate individual windows and doors for the entire ground floor perimeter of the Cedefop building.

II.1.5) **Estimated total value**

Value excluding VAT: 300 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

II.2.3) **Place of performance**

NUTS code: GR122

Main site or place of performance:

The tasks will be completed both in the contractor's premises and in Cedefop's premises (the biggest part in Cedefop's premises).

II.2.4) **Description of the procurement:**

The maximum budget for the required renovation services described in this call for tenders is 300 000 EUR (excluding VAT).

II.2.5) **Award criteria**

Criteria below

Price

II.2.6) **Estimated value**

Value excluding VAT: 300 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 6

This contract is subject to renewal: no

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

— Participation in this tender procedure is only open to tenderers who are in a position to subscribe in full to the 'Declaration on honour on exclusion criteria and selection criteria', given in Annex C of the tender documents.

All tenderers, all group (consortium) members (if any) and any subcontractor(s) (identified as per the 2 bullet points in the fourth paragraph of point 4.2 of the tender documents) must provide the declaration on honour found in Annex C, duly signed and dated.

— Tenderers may choose between submitting a joint offer as a consortium/grouping or by introducing a bid as a single tenderer, in both cases with the possibility of having 1 or several subcontractors. Whichever type of bid is chosen, the tenderer must stipulate the legal status and role of each legal entity in the tender proposed.

— Subcontracting is allowed and is defined as the situation where a contract has been or is to be established between Cedefop and a contractor and where the contractor, in order to carry out that contract, enters into legal commitments with other entities for performing part of the service. If awarded, the contract will be signed by the selected tenderer (the contractor), who will be vis-à-vis Cedefop the only contracting party responsible for the performance of this contract. Cedefop has no direct legal commitment with the subcontractor(s).

For more information please refer to the tender documents.

III.1.2) **Economic and financial standing**

List and brief description of selection criteria:

The tenderer must be in a stable financial position and have the economic and financial capacity to perform the contract.

Requirement:

— the average annual turnover of the tenderer for the last 3 financial years concerning the type of supplies and services covered in this call for tenders should be at least 300 000 EUR.

Proof of economic and financial capacity must be furnished by the following document:

— signed statement (please fill in and sign your statement in Questionnaire 2 of Annex G of the tender documents) of the tenderer's turnover for the last 3 financial years concerning the type of supplies and services similar in nature to those making the subject of this call for tenders.

In the case of a consortium (grouping) or subcontracting each member of the consortium and all subcontractors (in line with point 4.1 or 4.2 of the tender documents) must provide the required statement for the economic and financial capacity, but the assessment of whether the minimum requirement is met will bear on the consortium as a whole or the tenderer together with his subcontractors.

In the event of recommendation for contract award the winning tenderer (single tenderer or in the case of a consortium (grouping) each member of the consortium) will be requested to prove the above by submitting audited financial statements (audited profit and loss account/statement or equivalent) if these are foreseen by the respective national legislation. Should the total subcontracting exceed 40 % of the work by value, Cedefop reserves the right to request audited financial statements also from the subcontractors. For tenderers or subcontractors (identified as per any of the 2 bullet points in paragraph 4 of Article 4.2 of the tender documents) who are natural persons/freelancers, a tax declaration and tax clearance statement for the last 3 financial years will be requested.

If, for some exceptional reason the winning tenderer (or any consortium member or subcontractor) is unable to provide 1 or the other of the above documents, they will be required to justify the non-provision and may prove their economic and financial capacity by any other document which Cedefop considers appropriate. Cedefop reserves the right to request any other document enabling it to verify the tenderer's economic and financial capacity.

III.1.3) **Technical and professional ability**

List and brief description of selection criteria:

The tenderers are required to have sufficient technical and professional capacity to perform the contract.

Requirements for technical and professional capacity:

— be enrolled in the relevant professional register,

- have adequate structure and resources (trained and certified technical staff) to perform the services described in the technical specifications,
- have performed at least 3 contracts in the past 3 years (to have been concluded by the deadline of submission of offers) in the field of design, fabrication, and installation of glazed aluminium curtain wall systems, windows, doors and skylights of the type and size required for the project. The required combined total value of these 3 contracts should be at a minimum 300 000 EUR,
- have in place a quality management system and a certificate of conformity for factory production control,
- have valid written authorisation by the systems' producer to fabricate, install and support the systems to be provided and to cascade the relevant initial type test (ITT) certificates,
- provide environmentally friendly waste disposal.

Proof/evidence of technical and professional capacity:

The following documents or information must be presented by the tenderer to prove his technical and professional capacity to perform the proposed contract:

- document for enrolment in the relevant professional register, as prescribed by the laws of the Member State, where the tenderer is established,
- detailed company profile (please fill in Questionnaire 4 in Annex G of the tender documents) to prove the ability, technical know-how, experience and expertise needed for the provision of the required services under this call for tenders,
- list of at least 3 contracts performed in the past 3 years in the field of design, fabrication, and installation of glazed aluminium curtain wall systems, windows, doors and skylights of the type and size required for the project and with a combined total amount of a min. of 300 000 EUR, describing the contracting authorities, the subjects, the amounts, the dates, the percentage and the specific tasks performed by the tenderer (please fill in Questionnaire 3 in Annex G of the tender documents),
- relevant valid certification of the quality management system (ISO 9001:2008 or ISO 9001:2015) and a factory production control certificate,
- the tenderer should provide a valid contract (or extract of it) between the systems producer and the manufacturer regarding:
 - a) systems' producer's written authorisation to the manufacturer to fabricate, install and support the systems to be provided;
 - b) the cascading of the ITT certificates,
- declaration, by the tenderer, for an environmentally friendly management of the demolished/dismantled materials.

In the case of a consortium or subcontracting, the consortium or the tenderer with all subcontractors together have to provide evidence of technical and professional capacity as a whole (please see also 4.1 and/or 4.2 of the tender documents).

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

Accelerated procedure

Justification:

Cedefop's decision to opt for an accelerated procedure is due to the failure of the existing glass facades and skylights.

IV.1.3) Information about a framework agreement or a dynamic purchasing system

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 31/03/2016

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 30/09/2016

IV.2.7) Conditions for opening of tenders

Date: 07/04/2016

Local time: 11:00

Place:

Cedefop's premises in Thessaloniki.

Information about authorised persons and opening procedure:

Each tenderer may be represented at the opening of tenders by 1 person. The name of the person attending the opening must be notified in writing by fax (+30 2310 490 028) or by e-mail (C4T-services@cedefop.europa.eu) at least 2 working days prior to the opening session.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

VI.3) Additional information:

— The tender documents will be available on Cedefop's website: <http://www.cedefop.europa.eu/about-cedefop/public-procurement>

Cedefop's website will be updated regularly, therefore tenderers must ensure that they regularly visit the site for updates up to the closing date for receipt of tenders.

— 2 optional on-site visits are planned to take place on 15.3.2016 and 18.3.2016 (10:30), local time. The meeting point will be the reception hall of Cedefop. Tenderers must send written notification of the names of the persons (maximum 2) who will attend 1 of the 2 meetings by fax (+30 2310 49 00 28) or by e-mail (c4t-services@cedefop.europa.eu), at the latest by (14:00), local time on the day before the site visit. All the costs

of attending this meeting are borne by the tenderers. Each tenderer can attend only 1 of these 2 optional on-site visits (their choice). Minutes (if required) of the on-site visits will be published on Cedefop's website.

VI.4) **Procedures for review**

VI.4.1) **Review body**

General Court
rue du Fort Niedergrünwald
Luxembourg
2925
LUXEMBOURG
Telephone: +352 4303-1
E-mail: cfi.registry@curia.europa.eu
Fax: +352 43032100
Internet address: <http://curia.europa.eu>

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

Precise information on deadline(s) for review procedures:
Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.4) **Service from which information about the review procedure may be obtained**

General Court
rue du Fort Niedergrünwald
Luxembourg
2925
LUXEMBOURG
Telephone: +352 4303-1
E-mail: cfi.registry@curia.europa.eu
Fax: +352 43032100
Internet address: <http://curia.europa.eu>

VI.5) **Date of dispatch of this notice:**

02/03/2016