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**Greece-Thessaloniki: Opinion Survey on AL and CVET in Europe
2018/S 054-118655**

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

CEDEFOP
123 Europe Street, PO BOX 22427
Thessaloniki
55102
Greece
Contact person: Clotilde Assumel-Luridin
Telephone: +30 2310490287
E-mail: c4t-services@cedefop.europa.eu
Fax: +30 2310490028
NUTS code: EL522

Internet address(es):

Main address: www.cedefop.europa.eu

I.2) Information about joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.cedefop.europa.eu/about-cedefop/public-procurement>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Opinion Survey on AL and CVET in Europe

II.1.2) Main CPV code

73000000

II.1.3) Type of contract

Services

II.1.4) Short description:

The primary objective of this framework contract is to get key insights on awareness, attractiveness and perceived effectiveness of adult learning and CVET in Europe. With a view to complementing existing data sources at European level, the contractor is expected to design and implement the survey, collect data and deliver datasets and analytical reports which will provide information on the perception / opinion of European workers, learners and citizens about adult learning and CVET at the EU level as well as at the national level.

II.1.5) Estimated total value

Value excluding VAT: 1 300 000.00 EUR

II.1.6) Information about lots

This contract is divided into lots: no

II.2) Description

II.2.1) Title:

II.2.2) Additional CPV code(s)

II.2.3) Place of performance

NUTS code: 00

Main site or place of performance:

The tasks must be completed outside Cedefop in the Contractor's premises.

II.2.4) Description of the procurement:

The primary objective of this framework contract is to get key insights on awareness, attractiveness, and perceived effectiveness of adult learning and continuous vocational training in Europe.

To this end, Cedefop will offer a single framework contract to implement a survey about opinions and attitudes towards adult learning and continuous vocational training. The contractor is expected to design and implement the survey, collect data and deliver datasets and analytical reports which will enable Cedefop and other relevant stakeholders to get consistent and comprehensive information on the perception/opinion of European workers, learners and citizens at large about adult learning and continuous vocational training at the EU level as well as at the national level.

The survey will complement existing European sources (ELFS, CVTS, AES, Eurobarometer surveys, etc.) and Cedefop's first ever opinion survey on VET, the latter mostly focused on Initial VET. The study will provide a unique source of comparative information on European citizens' perceptions of adult learning and continuing vocational education and training.

The activities envisaged in the course of the framework contract will cover the whole population of the respective nationalities of the 28 European Union Member States, plus Norway and Iceland resident in each of the EU-28+ countries and aged 18 years and over. For this reason, a special attention should be paid to definitional problems which may represent a challenge when carrying out opinion research on a concept that may vary across EU-28+.

Expected results aim at increasing the evidence base supporting policy and decision makers in Europe at different levels in designing and implementing policies related to adult learning and CVET. However, in developing its proposal the tenderer shall take into account that this survey is part of a broader Cedefop's research strategy aimed at:

- focussing on individual citizens and the general population 18+ also seeking to identify differences and disparities across population groups as well as countries,
- providing expert knowledge based on quantitative empirical data primarily focused on actual and/or perceived outcomes of VET policies,
- providing information relevant for policy-makers and VET stakeholders but also ordinary European citizens.

In light of this, representativeness of the information collected, their policy relevance, and intelligibility of results provided are all aspects of crucial importance for the successful proposal.

II.2.5) Award criteria

Criteria below

Quality criterion - Name: Rationale of the project / Weighting: 10

Quality criterion - Name: Method and tools / Weighting: 65

Quality criterion - Name: Organization, project management and staff suitability / Weighting: 25

Price - Weighting: 70/30

II.2.6) Estimated value

Value excluding VAT: 1 300 000.00 EUR

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: no

II.2.10) Information about variants

Variants will be accepted: no

II.2.11) Information about options

Options: no

II.2.12) Information about electronic catalogues

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

Cedefop shall be closed for Easter break on 2.4.2018 and from 5.4.2018 to 9.4.2018.

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

— Participation in this tender procedure is only open to tenderers who are in a position to subscribe in full to the 'Declaration on honour on exclusion criteria and selection criteria', given in Annex C of the procurement documents. All tenderers, all group (consortium) members (if any) and any subcontractor(s) (identified as per the 2 bullet points in the fourth paragraph of point 4.2 of the procurement documents) must provide the declaration on honour found in Annex C duly signed and dated,

— tenderers may choose between submitting a joint offer as a consortium/grouping or by introducing a bid as a single tenderer, in both cases with the possibility of having 1 or several subcontractors. Whichever type of bid is chosen, the tender must stipulate the legal status and role of each legal entity in the tender proposed,

— subcontracting is allowed and is defined as the situation where a contract has been or is to be established between Cedefop and a contractor and where the contractor, in order to carry out that contract, enters into legal commitments with other entities for performing part of the service. If awarded, the contract will be signed by the selected tenderer (the contractor), who will be vis-à-vis Cedefop the only contracting party responsible for the performance of this contract. Cedefop has no direct legal commitment with the subcontractor(s).

For more information please refer to the procurement documents.

III.1.2) Economic and financial standing

List and brief description of selection criteria:

Proof of economic and financial capacity must be furnished by the following document:

— Signed Statement of the tenderer's turnover for the last three (3) financial years concerning the type of services similar in nature to those making the subject of this call for tenders.

In case of a consortium (grouping) or subcontracting each member of the consortium and all sub-contractors must provide the required statement for the economic and financial capacity, but the assessment of whether the minimum requirement is met will bear on the consortium as a whole or the tenderer together with his subcontractors.

In the event of recommendation for contract award the winning tenderer (single tenderer or in the case of a consortium (grouping) each member of the consortium) will be requested to prove the above by submitting Audited Financial Statements (Audited Profit and Loss Account / Statement or equivalent) if these are foreseen by the respective national legislation. Should total subcontracting exceed 40 % of the work by value, Cedefop reserves the right to request audited financial statements also from the subcontractors.

If, for some exceptional reason the winning tenderer (or any consortium member or sub-contractor) is unable to provide one or other of the above documents, they will be required to justify the non-provision and may prove their economic and financial capacity by any other document which Cedefop considers appropriate. Cedefop reserves the right to request any other document enabling it to verify the tenderer's economic and financial capacity.

Minimum level(s) of standards possibly required:

The tenderer must be in a stable financial position and have the economic and financial capacity to perform the contract.

Requirement:

— The average annual turnover of the tenderer for the last three (3) financial years concerning the type of services covered in this call for tenders should be at least 1 000 000 EUR.

III.1.3) **Technical and professional ability**

List and brief description of selection criteria:

The following documents or information must be presented by the tenderer to prove his technical and professional capacity to perform the proposed contract:

— Brief company profile to prove the ability, technical know-how, experience and expertise needed for the provision of the required services under this call for tenders,

— list of contracts with services provided by the deadline for submission of offers and within the past 3 years, that are similar to the scope and nature as those required in this call for tenders and with total amount of min. 1 000 000 EUR, describing the contracting authorities, the subjects, the amounts, the dates, the percentage and the specific tasks performed by the tenderer,

— detailed CVs of the experts whose involvement will be crucial for performing the contract.

Minimum level(s) of standards possibly required:

The Tenderers are required to have sufficient technical and professional capacity to perform the contract. They must demonstrate qualifications, knowledge, skills and the ability to perform the tasks outlined in the terms of reference.

Requirements for Technical and professional capacity:

— Have provided services in the past 3 (three) years in execution of contracts similar to the scope and nature as those required in this call for tenders (European/multinational surveys), with a combined total value of 1 000 000 EUR at minimum,

— the Tenderer's experts, whose involvement will be instrumental for the successful implementation of the contract, must have profiles, knowledge and experience relevant to the subject of the contract.

- a) Team leader (1 member) — University graduate in social sciences with at least 5 years of experience in management of projects at EU level in the field of empirical data collection (development, design and implementation of international surveys in social science contexts);
- b) Senior expert in Adult learning and Continuing vocational education and training (at least 1 member) – University graduate in social sciences with at least 5 years individual research experience in the field of adult learning and Continuing vocational education and training at European level; — Linguistic ability to communicate and draft to a high standard in English (Level C1 as determined in “Language levels of the Common European Framework of Reference (CEF)”).
- c) Senior experts (at least 3 members) — University graduate in social sciences with at least 3 years individual experience in the field of empirical data collection at international level (development, design and implementation of surveys in social science contexts); — Linguistic ability to communicate and draft to a high standard in English (Level C1 as determined in “Language levels of the Common European Framework of Reference (CEF)”).
- d) Junior Experts — At least 2 years of experience in the field of empirical data collection (in particular surveys implementation). — Linguistic ability to communicate and draft to a high standard in English (Level B2 as determined in “Language levels of the Common European Framework of Reference (CEF)”).

III.1.5) Information about reserved contracts

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

III.2.2) Contract performance conditions:

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.1.6) Information about electronic auction

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 18/04/2018

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 17/10/2018

IV.2.7) Conditions for opening of tenders

Date: 30/04/2018

Local time: 11:00

Place:

Cedefop's premises in Thessaloniki, Greece.

Information about authorised persons and opening procedure:

Each tenderer may be represented at the opening of tenders by maximum 2 representatives. The names of the persons attending the opening must be notified in writing by fax (N° +30 2310 490 028) or by e-mail (C4T-services@cedefop.europa.eu) at least 3 working days prior to the opening session. Failing that, Cedefop reserves the right to refuse access to its premises.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

VI.3) Additional information:

VI.4) Procedures for review

VI.4.1) Review body

General Court

rue du Fort Niedergrünwald

Luxemburg

2925

Luxembourg

VI.4.2) Body responsible for mediation procedures

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures:

Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.4) Service from which information about the review procedure may be obtained

General Court

Luxemburg

Luxembourg

VI.5) Date of dispatch of this notice:

05/03/2018