



TRAINEESHIP AT CEDEFOP

Would you like to gain professional experience in an international environment?

Cedefop, the EU Agency based in Thessaloniki, offers a 9-month traineeship starting on 01/10/2017.

WHAT THE TRAINEESHIP IS ABOUT	
Department / Service	Legal Service
Project description	Legal research and assistance
Project outputs / outcomes	N/A
The trainee's main duties and tasks	Any legal matters related to the work of Cedefop such as assistance in legal research, drafting legal memos, summaries/recommendations concerning specific aspects of the Greek legislation, legal order and judiciary in the English language; follow-up on administrative/procedural matters; assistance in providing legal advice to queries of different departments and services of Cedefop; assistance in litigation procedures, research on EU legislation and case-law.
Expected learning outcomes	Practical experience in the procedures related to legal matters within the EU public administration
ESSENTIAL REQUIREMENTS	
Academic background	<ul style="list-style-type: none">• Law degree• Fluency in English and Greek• Good knowledge of French• IT literacy (Word, Excel, Outlook, etc.)
DESIRABLE	
Experience/exposure	<ul style="list-style-type: none">• Prior initial exposure to litigation and administrative/legal procedures• Knowledge of Greek civil and criminal law• Good knowledge of the principles of EU institutional and administrative law

For further information and on-line application please visit:

<http://www.cedefop.europa.eu/EN/working-with-us/Traineeships.aspx>



Deadline for the submission of applications **22/06/2017** at 14.00 Greek time (CET+1).

Only applications submitted on line will be accepted.