



INVITATION TO SUBMIT A PROPOSAL
GP/DSI/ReferNet_FPA/001/15
ReferNet Framework Partnership Agreements 2016-2019
Request for Clarification (7) – Questions & Answers

Question No 1

Further to your answers stated in Clarification (6), I understand that we are a “sole beneficiary”. In the procurement documents the term “applicant” is always used in connection with the expression “affiliated entities” in brackets (e.g. 3.1.). Does that mean that for all “affiliated entities” [...] I need to hand in all the documents, i.e. financial identification and legal entity form; all the documents listed in 3.3. B, documents showing the financial capacity of each institution)? Or do I have to hand in these documents only for [...] as applicant?

Cedefop’s answer to question No 1

It is clearly stated in section Definition “Affiliated entities” that: “In both cases, the said affiliated entities: - shall be identified in the application; - **shall provide the supporting documents allowing the verification of their compliance with the eligibility, non-exclusion and selection criteria**; - shall be entitled to declare eligible costs.” You are therefore kindly invited to submit all requested documents for **all** affiliated entities.

Question No 2

Would the following partnership construction also be possible: [...] is the applicant/the ReferNet partner, the other three institutes are subcontracted for the specific tasks of the work programme. In other words: Instead of subdividing the budget now (which is often difficult because I have little information about the products, hence, I do not know how long it will take to draw up these products), the budget would be “parked” at [...] and subdivided on the basis of the actual work subcontracted to the other three institutes.

Cedefop’s answer to question No 2

Should you consider it easier/more opportune to resort to sub-contracting of the other three institutes, please refer to the definition and constraints of subcontracting (it should not represent a too large part of the work by value, Cedefop should be informed in advance – at the level of the proposal for the Framework Partnership Agreement - or during the annual Action in case of change, etc.) as detailed in section Definition “Subcontracting” of the Call for proposals and Article II.10 of the draft FPA.